

THIS IS NOT AN OFFICIAL POLICE REPORT — IT IS FOR INFORMATION PURPOSES ONLY

DATE OF OCCURENCE	LOCATION OF INCIDENT	REPORT NUMBER
TYPE OF INCIDENT		REPORTING OFFICER ID

Your case will be on file with the Alsip Police Department under the above Report Number. Refer to this number whenever you are communicating with the Alsip Police Department concerning this incident. Your case will be assigned for follow-up investigation based upon specific facts obtained during the initial investigation. The presence of these facts can predict whether a comprehensive follow-up investigation would likely result in the arrest and prosecution of the suspect(s) or the recovery of property. Your case will be reviewed and retained to determine if criminals active in the area can be identified. *A detective will not routinely contact you unless additional information is required or your further assistance is needed.*

**TO REPORT ADDITIONAL INFORMATION**

If you gain additional knowledge of specific facts which might assist in the investigation of your case please contact our Investigations Unit at (708) 385-6902.

**RECOVERY OF PROPERTY—STOLEN VEHICLE RECOVERED—MISSING PERSON LOCATED**

The Alsip Police Department must be notified immediately at (708) 385-6167 when:

- 1.) Property you reported lost or stolen is recovered.
- 2.) A vehicle you reported stolen is recovered or located.
- 3.) A person you have reported missing is located or has returned home.

**CREDIT CARDS—CHECKS**

Immediately notify the concerned credit card issuer or bank by phone to reduce the possibility of being liable for the unauthorized use of your lost or stolen credit card or check. It is suggested that you also inform the credit card issuer or bank in writing as a follow-up measure to ensure proper notification.

**TO OBTAIN COPY OF THE OFFICIAL POLICE REPORT**

The above listed Report Number may suffice for insurance purposes, however, there may be instances where a copy of the Police Report is desired. A copy of the Case Report which verifies that an incident of injury, loss or damage has been reported to the Alsip Police Department may be obtained after 2 working days from the date the incident was reported. To obtain a photocopy of the report send a check or money order payable to the Village of Alsip in the amount of \$5.00 to:

Village of Alsip  
 Police Department  
 4500 West 123rd Street  
 Alsip, Illinois 60803  
 ATTN: RECORDS UNIT

Include the following information with your request: 1) Date of Occurrence 2) Type of Incident 3) Location of Incident 4) Victim or Person Reporting Incident 5) Police Report Number

Reports may be requested and paid for in person during Municipal Hall hours but due to the volume of requests received all reports will be mailed out within 5 working days. Reports will not be given out over the counter.

**ILLINOIS DOMESTIC VIOLENCE ACT: RIGHTS OF VICTIMS**

**Battery is a crime.** Any person who hits, chokes, kicks, threatens, harasses or interferes with the personal liberty of another family or household member (except reasonable parental discipline) has broken the law.

Victims of domestic violence have the right to:

- be protected from further abuse
- press criminal charges against the abuser. (NOTE: Jail is not the only outcome if the abuser is found guilty.)

The court may now issue an **Order of Protection** on the victim's behalf. The Order can:

- protect from further abuse\*
- bar the violent party temporarily from the home\*
- order the offender to pay support, medical costs and legal expenses
- award child custody and prohibit child snatching
- prohibit destruction of victim's property
- require offender to undergo counseling
- offer relief as appropriate.

To obtain an **Order of Protection**:

1. Ask your attorney to file a petition in civil court; or
2. Request an **Order of Protection** in conjunction with divorce proceedings; or
3. Request an **Order of Protection** during the course of criminal prosecution.

An Order can be requested on your own behalf and/or on behalf of a child or an incapacitated adult.

Law enforcement officers are to use all reasonable means to prevent further abuse, including:

- arranging for the victim's transportation to a medical facility or safe shelter, and/or accompanying the victim back to the residence to get belongings
- arresting the abuser where appropriate, and completing a police report on all bonafide incidents
- advising the victim of his/her rights and the importance of preserving evidence.

If the abuser has left the scene and has not been arrested, you can still press criminal charges by going to your local State's Attorney's Office during normal business hours.

\* Violation of these provisions is a Class A Misdemeanor

**ILLINOIS CRIME VICTIMS NOTIFICATION**

Innocent victims of violent crime may be eligible to receive benefits from the Illinois Crime Victims Compensation Program for such costs as medical, funeral, loss of support and wage loss. **NO RECOVERY IS PROVIDED FOR PROPERTY LOSS OR DAMAGE, NOR FOR PAIN OR SUFFERING.** To apply or to determine whether one qualifies, the victim or, if deceased, a relative, or dependent, must contact the Illinois Attorney General's Office. Further information and claim forms can be obtained from:

Crime Victims Compensation Program  
 Office of the Attorney General of Illinois  
 100 West Randolph Street, 13th Floor  
 Chicago, IL 60601  
 Telephone: (312) 814-2581

**OTHER INFORMATION:**