

1 VILLAGE OF ALSIP  
2 MINUTES OF  
3 BOARD OF TRUSTEES COMMITTEE MEETING  
4 October 9, 2006  
5

6 Mayor Kitching called the Committee meeting to order at 7:30 p.m. Clerk Venhuizen called the  
7 roll as follows: Present: Trustees Castaldo, Quinn, Collins, Shapiro and Graczyk. Also present  
8 Mayor Kitching, and Clerk Venhuizen. Absent: Trustee Ceretto.  
9

10 MAYOR'S REPORT: Mayor Kitching reported a Town Hall meeting is scheduled for October  
11 11, 2006 at Village Hall at 6:00 p.m. with representatives from Congressman Rush's office and  
12 postal authorities to receive input from residents on the need for a post office in Alsip.  
13

14 Mayor Kitching will present a request for authorization to contract with Hitchcock Design  
15 Group, the lowest responsible bidder, to prepare streetscape developments and conceptual plans  
16 for Pulaski Avenue, 115<sup>th</sup> Street to 123<sup>rd</sup> Street with revenues provided through a grant received  
17 from the Department of Commerce and Economic Opportunity.  
18

19 Mayor Kitching reported a change in the cost to provide lighting on selected light poles  
20 throughout the Village. Superintendent Cullen reported that as a result of further study it was  
21 determined that the lights can be wired to 220 from 110 which would eliminate the need for the  
22 installation of transformers at an estimated \$220 per pole. The savings can be used to install  
23 decorations on additional light poles. Additionally, Mayor Kitching reported the light poles at  
24 127<sup>th</sup> & Cicero belong to IDOT and permits are required prior to installation of decorations  
25 which could take as long as six months to secure. Mayor Kitching requested Board consensus to  
26 select another location to replace the poles at 127<sup>th</sup> & Cicero.  
27

28 Trustee Quinn noted the possible overlapping of the widening of Pulaski and the landscaping  
29 projects  
30

31 CLERK'S REPORT: Clerk Venhuizen will present the September 2006 IDOT MFT report.  
32 Clerk Venhuizen reported representatives from David Orr's office will conduct early voting at  
33 the Alsip Village Hall on Monday, October 16, 2006 through Thursday, November 2, 2006 from  
34 8:30 a.m. to 5:00 p.m., and Saturday October 21 and Saturday, October 28, 2006 from 9:00 a.m.  
35 until noon.  
36

37 Clerk Venhuizen reported that the Village Engineer will update the Board on the IDOT meeting  
38 regarding HPP Pulaski Road Widening.  
39

40 FINANCE REPORT: Trustee Graczyk will present a) list of bills; b) an application from Shore  
41 Enterprises/ Doralco, Trainor Glass for 6B application. Mr. Tom Trainor, CFO, reported on plans  
42 for expansion and the need for 6B.  
43

44 FIRE DEPARTMENT REPORT: Trustee Collins presented: a) a request for authorization to  
45 purchase an EMS storage cabinet totaling \$1,500 to be installed in the new engine currently on  
46 order; approved by Foreign Fire Tax Insurance Fund; b) a letter of thanks.  
47

48 POLICE DEPARTMENT REPORT: Trustee Shapiro will present: a) Alsip Police Department  
49 Monthly Report for September 2006; b) a request to send two individuals for outside training  
50 "Communications Center Supervisor" November 2<sup>nd</sup> and 3<sup>rd</sup>, 2006, at a cost of \$500. This  
51 expense is within the Department's training budget; c) a request to purchase Crime Prevention  
52 and Officer Friendly materials (child safety pencils and training videos) at a total cost of  
53 \$954.95. These are regularly budgeted items.  
54

55 PUBLIC WORKS DEPARTMENT REPORT: Trustee Castaldo will present the Public Works  
56 September 2006 monthly report.  
57

58 Trustee Castaldo presented a request from Superintendent Cullen for authorization to contract  
59 with Robinson Engineering to update the Village utility maps, which have not been updated  
60 since 1976. The maps updated or created are street lighting, regulator signs, forestry (trees),  
61 pavement maintenance, sanitary sewer, storm water sewer and water mains. The Public Works  
62 Department is required to furnish updated utility maps to the Water Reclamation District of  
63 Greater Chicago on a regular basis, and updated utility maps are also an integral part of the  
64 governments Homeland Security Program.  
65  
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67 Board of Trustee meeting  
68 October 9, 2006  
69 Page two

70  
71 The estimated costs for this project are not to exceed \$50,000 and the revenues for this project  
72 have been appropriated in the 2006-07 budget, and will be shared by the Public Works and  
73 Water Departments. It was decided to have Robinson prepare a presentation for the next  
74 committee meeting.

75  
76 Trustee Castaldo read correspondence from Superintendent Cullen regarding the Public Works  
77 Mutual Aid Agreement for the Southwest Chicagoland region that was originally circulated in  
78 October of 2004. The agreement and sample resolution are under review by the Village attorney.  
79

80 BUILDING DEPARTMENT REPORT: Trustee Shapiro will present: a) the September 2006  
81 Building Department Report; b) a request from Michael Spongberg, Building Commissioner, to  
82 hire an inspector for annual inspections of businesses for five weeks at a cost of \$500 per week;  
83 c) a request from the Alsip Chamber of Commerce to place ground signs throughout the Village  
84 of Alsip advertising the 20<sup>th</sup> Annual Auction on Tuesday, October 17<sup>th</sup> at Greater Chicago  
85 Auction, 121<sup>st</sup> & Central and place a portable sign in front of the auction announcing the event  
86 from October 10-October 17, 2006 and waiver of associated fees; d) request from Worth  
87 Township for waiver of permit fees for expansion of their current food pantry.

88  
89 HEALTH & POLLUTION: No report.

90  
91 SEWER & WATER: Trustee Quinn reported preliminary figures have been prepared on  
92 increased water rates and the committee will continue to work on final figures.

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94 LICENSE REPORT: Trustee Graczyk will present: a) a list of licenses dated October 9, 2006;  
95 b) a request for a temporary business license for Sweet Dreams Haunted House located at 11901  
96 S. Cicero from date of approval through October 31, 2006.

97  
98 PLANNING & ZONING REPORT: Trustee Quinn will refer to the Planning & Zoning  
99 Commission for a Public Hearing a Zoning & Subdivision application from 12200 Hamlin LLC,  
100 an Illinois Limited Liability Company Alsip for property located at 12000 South Hamlin  
101 Avenue, Alsip, Illinois requesting a change in zoning from F-1 (Farming) to R-1 (Residential)  
102 and subdivision request to build eight to ten single family residences.

#### 103 104 REPORTS OF SPECIAL COMMITTEES

105  
106 VILLAGE PROPERTY: Trustee Castaldo will request authorization to award the proposal to  
107 Frazier Concrete, Inc. at a cost of \$17,467 to repair nine entryways at Heritage II, bringing all  
108 buildings in compliance with ADA requirements.

109  
110 Trustee Castaldo will request authorization to award a proposal for concrete to Frazier Concrete  
111 totaling \$6,224 to repair tripping hazards cited during annual inspections at Heritage I.

112  
113 Trustee Castaldo will request authorization to hire a part-time employee at Heritage II, not to  
114 exceed 24 hours per week.

115  
116 INSURANCE COMMITTEE: no report.

117  
118 ORDINANCE & LEGISLATION: no report.

119  
120 LOCAL IMPROVEMENT REPORT – no report.

121  
122 BOAT LAUNCH – no report.

123  
124 PRESENTATIONS, PETITIONS, COMMUNICATIONS none.

125  
126 UNFINISHED BUSINESS: none.

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133 Board of Trustees committee meeting

134 October 9, 2006

135 Page three

136

137 NEW BUSINESS:

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139 Firefighter Mike McNellis addressed the Board on changing or amending the Village's current  
140 solicitation code, Sec. 12-192. Mr. McNellis explained The International Association of Fire  
141 Fighters is a big contributor to the Muscular Dystrophy Association and they would like to  
142 conduct a "Fill the Boot" drive.

143

144 Trustee Shapiro will present a recommendation from the Electrical Committee for the Village to  
145 approve the MMC/enterpriz Municipal Energy Collaborative Agreement and the designation of  
146 Energy Choices, P.C. as Agent of the Collaborative.

147

148 PUBLIC PORTION: Stan Merrick, 3759 W. 120<sup>th</sup> Street, concerning inviting Channels 2, 5, 7  
149 and 9 to the Town Hall meeting.

150

151 ADJOURNMENT

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153 Motion by Trustee Collins to adjourn; seconded by Trustee Graczyk. Motion carried at  
154 approximately 8:10 p.m.

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156 Respectfully submitted,

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Deborah Venhuizen  
Village Clerk, Alsip, Illinois