

VILLAGE OF ALSIP
MINUTES OF
BOARD OF TRUSTEES COMMITTEE MEETING
June 27, 2005



- 1) Mayor Kitching called the Committee meeting to order at 7:30 p.m. Clerk Venhuizen called the roll as follows: Present: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins and Graczyk. Also present Mayor Kitching, Clerk Venhuizen and Attorney Todd Hayden.

MAYOR'S REPORT

- 2) Mayor Kitching reported the Sprinkler Fitters have requested a one-day liquor license for their annual open house to be held on August 27, 2005.
- 3) Mayor Kitching presented a list of intended appointments which included: Building Commissioner, Part-time Building Inspector, John Justin, Part-time Electrical Inspector, Donald Gregerson, Part-time Electrical Inspector, John Sullivan, Part-time Plumbing Inspector, Bill Welch, Facilities Manager, Rodger Early, Fire Chief, Charles Geraci, Deputy Fire Chief Fire Prevention, Joseph Schmitt, Part-time Health Inspector, Linda Calvillo, Police Chief, Richard Dalzell, Deputy Police Chief, Robert Stark, Deputy Police Chief, James Krass, Police Lieutenant, Randy Kessler, Police Lieutenant, Christopher Radz, Road & Bridge Commissioner, Vincent Cullen, Road & Bridge Foreman, Steve Martinez, Finance Director, Treasurer, Jerome Balcerak, Assistant Treasurer, Elizabeth Gonzalez, Payroll Clerk, Lisa Willman, Information Technology Manager, Michael Rugar, Water Commissioner, Michael Behrens, Water Department Foreman, Daniel Tryban.

CLERK REPORT

- 4) Clerk Venhuizen reported a resolution will be presented for the Illinois Municipal League 92nd Annual Conference.
- 5) Clerk Venhuizen reported the Newly Elected Officials Conference was very informative, and mentioned an email precaution.
- 6) Clerk Venhuizen reported on a bid opening scheduled for July 5, 2005 at 7:30 p.m. for a 2005 diesel powered tractor with 72" rotary mower. Clerk Venhuizen reminded everyone that the Board meeting will be held on Tuesday, July 5th, because Monday July 4th is a holiday.

ATTORNEY REPORT

- 7) Attorney Hayden will present several ordinances for previously approved variances.
- 8) Attorney Hayden reported on correspondence received from the attorney handling the Rental litigation requesting direction from the Board, and recommended discussion of this item in executive session. Mayor Kitching recommended discussion of the Lockwood case be included in executive session.

- 9) ENGINEER REPORT - not in attendance.

FINANCE REPORT

- 10) Trustee Ceretto will present a list of bills.
- 11) FIRE DEPARTMENT REPORT - no report.

POLICE DEPARTMENT REPORT

- 12) Trustee Ceretto will present a block party request for 11700 – 11800 & LeClaire from 2:00 p.m. to 10:00 p.m., July 10, 2005.
- 13) Trustee Ceretto will present a request from Lighthouse Church for a festival on Sunday, July 3, 2005 to erect a tent to cover stage and instruments, 11:00 a.m. – 5:00 p.m. The Building Commissioner had no problem with the request. Mayor Kitching recommended inspection of the site by the Fire Department. It was a consensus of the Board to approve the request pending approval of the Fire & Building Departments.

PUBLIC WORKS DEPARTMENT REPORT

- 14) Trustee Castaldo will present a list of bills.
- 15) Trustee Castaldo reported on notification from ComEd for tree trimming.
- 16) Trustee Castaldo will request approval to advertise for Sidewalk Replacement bids.
- 17) Trustee Castaldo will present an employee promotion request.
- 18) Trustee Castaldo will present a retirement notification.
- 19) Trustee Castaldo will present a request for authorization to advertise for a full-time employee.

BUILDING DEPARTMENT

- 20) Trustee Shapiro will present a list of bills.
- 21) Trustee Shapiro reported on a request from Park Lawn, 5831 W. 115th Street, asking the Village of Alsip to waive the permit fees, (\$40,000-\$50,000) associated with a four million dollar renovation project. Trustee Quinn reported the Village has never refused to waive the permit fees for a not-for-profit organization, but never waives the inspection fees. Discussion followed.
- 22) Trustee Shapiro presented a request from Holy Cross Lutheran Church, 4041 W. 120th Street requesting refund of restoration fees. Trustee Shapiro suggested this item be turned over to the insurance company.
- 23) HEALTH & POLLUTION – no report.

WATER & SEWER REPORT

- 24) Trustee Quinn reported the Village's water supply is adequate, and recommended conserving water.

LICENSE REPORT

- 25) Trustee Graczyk will present a list of licenses dated 6/27/05.

PLANNING & ZONING REPORT

- 26) Trustee Quinn reported on the request for subdivision of a lot 116th & LaPorte on the east side of Bobbi Noonan's property, that will be sent to Planning for a hearing.

VILLAGE PROPERTY

- 27) Trustee Castaldo updated the Board on steps being taken to correct the air conditioner problem, and the lack of service from Carrier. He recommended the attorney send a letter. Mayor Kitching is investigating the problem.

- 28) INSURANCE – no report.
- 29) ORDINANCE AND LEGISLATION – no report.

LOCAL IMPROVEMENTS

- 30) Trustee Castaldo reported on advertising for bids for the Sidewalk Program.

BOAT LAUNCH

- 31) Trustee Graczyk had no report. Trustee Quinn reported on a request from a boater for the Village to rent a portable light tower for the 3rd of July. Discussion followed.

UNFINISHED BUSINESS

- 32) Trustee Ceretto will present two requests for transfer tax refunds: resident, 5850 W. 124th Place, \$721.00, and resident, 5851 W. 125th Place, \$652.75.
- 33) Trustee Ceretto present a request for a block party at 4402-4430 W. 127th Place, 6:00 p.m.- 11:00 p.m., with DJ.
- 34) Trustee Ceretto requested the executive session be held prior to the Mayor's appointments, to discuss personnel.

NEW BUSINESS

- 35) Motion by Trustee Collins to adjourn; seconded by Trustee Graczyk.
So moved at 7:55 p.m.

Respectfully submitted,

Deborah Venhuizen, Village Clerk
Village of Alsip

