

VILLAGE OF ALSIP  
MINUTES OF  
BOARD OF TRUSTEES COMMITTEE MEETING  
August 8, 2005



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6 Mayor Kitching called the Committee meeting to order at 7:30 p.m. Deputy Clerk  
7 Beverly Morrey called the roll as follows: Present: Trustees Ceretto, Quinn, Collins,  
8 Shapiro, and Graczyk. Also present Mayor Kitching, and Attorney Todd Hayden.  
9 Absent: Trustees Castaldo and Village Clerk Venhuizen.

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11 Mayor Kitching led the Pledge of Allegiance.

12  
13 BID OPENING

14  
15 Mayor Kitching reported a legal notice was published in the Mount Greenwood Express  
16 on July 21, 2005, soliciting bids on the replacement of concrete sidewalk at various  
17 locations throughout the Village. Mayor Kitching suspended the normal order of business  
18 and asked for a motion authorizing the Deputy Village Clerk to open the bids.

19  
20 Motion by Trustee Collins to authorize the Deputy Village Clerk to open the bids;  
21 seconded by Trustee Graczyk. All in favor; none opposed. Motion carried.

22  
23 Deputy Village Clerk Morrey opened and read the one bid received as follows: Frazier  
24 Concrete, Oak Forest, Illinois, with bid check totaling \$5,100, total bid \$49,875  
25 @\$4.75 sq. ft.

26  
27 Motion by Trustee Collins to forward the bid to the Public Works committee for review  
28 and recommendation; seconded by Trustee Graczyk. All in favor; none opposed. Motion  
29 carried.

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31 REPORTS OF VILLAGE OFFICERS

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33 MAYOR'S REPORT

34  
35 Mayor Kitching will present a draft contract for Greg Palumbo. Copies will be placed in  
36 the Board mailboxes on Tuesday, August 9, 2005.

37  
38 Mayor Kitching will present an ordinance for extension of the Police Officer candidate  
39 eligibility list.

40  
41 Mayor Kitching will present a resolution authorizing preliminary engineering for  
42 roadway lighting on 15th Street between Central and Cicero Avenue.

43  
44 Mayor Kitching will present a request for a one day liquor license for St. Terrence picnic  
45 on August 28, 2005.

46  
47 Trustee Quinn questioned the term of the present Police Officer eligibility list and Chief  
48 Dalzell responded the current list expires in February, 2006, and 41 candidates remain on  
49 the list. The extension requested is for one year.

50  
51 CLERK REPORT

52  
53 Deputy Clerk Morrey presented an IDOT MFT report for July 2005, allocating  
54 \$52,128.67 funds to the Village.

55  
56 ATTORNEY REPORT

57  
58 Attorney Hayden referenced correspondence received and distributed to the Board  
59 regarding the Rental litigation.

60  
61 Attorney Hayden will present an Ordinance for the Firefighter Contract.  
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68  
69 **REPORTS OF STANDING COMMITTEES**

70  
71 **FINANCE REPORT**

72 Trustee Ceretto will present a list of bills.

73  
74  
75 Trustee Ceretto will present the following requests for vehicle sticker refunds:  
76 1) Tolulope Lampejo, 4115 W. 127<sup>th</sup> Street, \$25.00; 2) Mary Ann Smith, 11642 Keeler,  
77 \$25.00; 3) Susan Bartle, 12207 Harding, \$25.00.

78  
79 Trustee Ceretto will present the following transfer tax refunds: Lynn Trembley, 4592 W.  
80 131<sup>st</sup> Street, \$392.00; 2) Christopher & Jennifer Schmalzer, 12200 McDaniels, \$623.00.

81  
82 **FIRE DEPARTMENT REPORT**

83  
84 Trustee Collins will present the following letters: 1) Richard Hiter, Sr. a retirement letter;  
85 2) Sertoma, 3)Village of Posen and 4)Alsip Park District.

86  
87 Trustee Collins will present a request to authorize the Fire & Police Commission to  
88 promote a new Lieutenant from the current list to replace Richard Hiter.

89  
90 **POLICE DEPARTMENT REPORT**

91 Trustee Ceretto will present a request for tuition reimbursement.

92  
93  
94 Trustee Ceretto will request authorization to advertise for bids for the purchase of new  
95 radios.

96  
97 **PUBLIC WORKS DEPARTMENT REPORT** – no report.

98  
99 **BUILDING DEPARTMENT**

100  
101 Trustee Shapiro will present a request for a variance for a metal building storage addition  
102 from Swaporama, 4350 W. 129<sup>th</sup> Street.

103  
104 **HEALTH & POLLUTION**

105  
106 Trustee Collins reported a Proclamation will be presented from the U. S. Department of  
107 Health and Human Services recognizing and supporting September 2005 as the National  
108 Alcohol and Drug Addiction Recovery month.

109  
110 **WATER & SEWER REPORT** - no report.

111  
112 **LICENSE REPORT**

113  
114 Trustee Graczyk will present a list of licenses dated August 8, 2005.

115  
116 Trustee Graczyk reported Phoenix Business Systems is requesting waiver of the fees for  
117 the purchase of a new license since their current license was purchased in May, 2005.

118  
119 Trustee Graczyk will present a request from Mr. Hampe, for a Home Occupation license  
120 for a towing business at 12137 S. LaVergne. Mr. Jeff Hampe addressed the Board and  
121 stated the flat bed truck will be offsite and the other truck fits in the garage. Trustee  
122 Graczyk informed Mr. Hampe that the Village Home Occupation Ordinance permits  
123 office only, and any violation of this Ordinance could result in suspension of his license.

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125 **PLANNING & ZONING REPORT**

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127 Trustee Quinn will present a request for a condo at 12335 Keeler that lacks the proper  
128 number of parking spaces.

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Board of Trustees committee meeting  
August 8, 2005

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**REPORTS OF SPECIAL COMMITTEES**

**VILLAGE PROPERTIES**

Trustee Graczyk reported a lease will be presented for the property 12200 S. 45<sup>th</sup> Avenue.

**INSURANCE** – no report.

**ORDINANCE AND LEGISLATION** – no report.

**LOCAL IMPROVEMENTS** – no report.

**BOAT LAUNCH** – no report.

**PRESENTATIONS, PETITIONS, COMMUNICATIONS**

Mr. Gregory Etheridge, 3837 W. 127<sup>th</sup> Street, (City Group office) asked about the Village requirement of a tax ID number when applying for business license. Mr. Etheridge reported using his social security number in the past. Attorney Hayden responded the social security number can be used if you do not employ anyone.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

Trustee Ceretto reported a copy of a Secondary Employment Agreement and Hold Harmless has been distributed to the Board for review and input.

Motion by Trustee Collins to adjourn; seconded by Trustee Graczyk.  
So moved at 7:50 p.m.

Respectfully submitted,

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Deborah Venhuizen, Village Clerk  
Village of Alsip