

VILLAGE OF ALSIP
MINUTES OF
BOARD OF TRUSTEES
COMMITTEE MEETING
January 16, 2012

Mayor Kitching called the meeting to order at 7:30 p.m. Clerk Venhuizen called the roll with the following in attendance: Trustees Shapiro, McGreal, Daddona, Quinn, Dalzell, Ryan, and Mayor Kitching. Village Attorney Sue Glover was also in attendance.

MAYOR'S REPORT: Mayor Kitching reported the position of part-time Building Inspector was posted on the Village web site for six weeks with no applicants. Mayor Kitching appointed Patrick Fisler as part-time Building Inspector and asked for a motion to approve. Motion by Trustee Daddona, seconded by Trustee Shapiro to approve the appointment of Patrick Fisler as part-time Building Inspector. Roll #1: Voting "aye": Trustees Shapiro, Daddona, Quinn, Dalzell and Ryan. Trustee McGreal abstained. Motion carried.

Mayor Kitching presented as an Action Item the Ordinance Authorizing the Execution of an Intergovernmental Agreement for the Establishment of the South Suburban Joint Action Water Agency, and called for a motion to approve. Motion by Trustee Shapiro to approve an Ordinance Authorizing the Execution of an Intergovernmental Agreement for the Establishment of the South Suburban Joint Action Water Agency; there was no second on the motion.

Mayor Kitching reminded the Board that there was a deadline of January 25, 2012, to join this agency. Trustee Quinn reported the committee meeting was for discussion with voting next week. Mayor Kitching informed Trustees Ryan and McGreal who were not in attendance last week for the presentation, to review the materials and contact his office with questions.

Trustee Quinn requested an update on the Clock Tower project and considering the lack of background information on the developer, suggested holding off on the agreement with Kane McKenna. Mayor Kitching recommended continuing with this project, and if needed, the Village will get a new developer. Discussion followed on the pros and cons of moving forward with the TIF/RE-TIF project. Greg Palumbo, Finance Director, reported Kane McKenna does not want to sign the agreement until the project is ready to move forward. Mr. Palumbo pointed out the TIF/RE-TIF project will take four to six months to complete and one of the reasons for the RE-TIF was the current TIF does not allow a developer to do this project with TIF money. It would be an advantage for any developer to have the TIF in place. Mr. Palumbo reported the cost to terminate the existing 123rd & Cicero TIF District, the designation of a new larger TIF District and the designation of a business district is estimated at \$30,000.

CLERK'S REPORT: Clerk Venhuizen presented: a) IDOT Motor Fuel Tax Allotment for December, 2011, in the amount of \$40,546.31. b) Vehicle Sticker Contest report: The deadline was Saturday, January 14, 2012, and the Village received 12 contest entries. Judging will take place next Monday night, and the winner announced at the March 19, 2012 Village Board meeting. c) IDOT Resolution for Improvement regarding 115th Street & Cicero Avenue, the Village's MFT portion of the cost for the installation of traffic signals. d) IDOT Resolution for Improvement regarding 128th & Cicero Avenue, the Village's MFT portion of the cost for the installation of traffic signals.

PUBLIC FORUM: Mayor Kitching called for input from the public; there was none.

FINANCE REPORT: Trustee Quinn presented: a) Request for approval for the Village of Alsip to participate in a cost sharing arrangement with School District 218 for an appraisal of property at 13160 S. Pulaski, concerning the Honeywell 2009 PTAB appeal. Trustee Quinn reported previously the Board requested a rundown from the Village attorney; if needed, we can do the same. The Village's portion is estimated at \$1,250.00. b) Request for approval of a 6b Application from Worth Steel & Machinery, 4001 W. 123rd Street. c) Report that according to Mr. Palumbo, the letter from the Cook County Treasurer concerning a Debt Ordinance is not needed. d) List of bills.

FIRE DEPARTMENT REPORT: Trustee Dalzell presented: a) Letter of appreciation and thank you letter.

66 Board of Trustees Committee meeting
67 January 16, 2012

68
69 b) December, 2011 monthly report based on NFIRS. c) Lt. Ricker presented a request to
70 participate on the Illinois Urban Search and Rescue Team (US&R). Chief Geraci reported the
71 Letter of Understanding was given to Attorney Hayden last week for review and, and Lt. Ricker
72 will answer questions. Lt. Ricker reported US&R is a team of individuals that serve in rescue,
73 search and hazmat. As a US&R team, IL-TF1 is trained, equipped and prepared to respond to all
74 hazard emergencies and disasters, both natural and man-made, which involve significant collapse
75 of multiple, large and/or heavyweight constructed structures. A Type-1 US&R team responds
76 with a compliment of 80 highly trained members that specialize in a wide variety of rescue and
77 support functions including: search and rescue management teams, planning, safety, rescue,
78 technical search, hazardous materials, communications, medical and logistics components. Each
79 task force can be divided into two 35 member teams to provide 24-hour search and rescue
80 operations. Self-sufficient for the initial 72 hours, the task forces are equipped with convoy
81 vehicles to support over the road deployments and can be configured into Light Task Forces to
82 support weather related disasters such as hurricanes, tornadoes, flooding incidents, earthquakes
83 and other similar incidents. Through an authorized Emergency Management Assistance
84 Compact (EMAC), IL-TF1 is capable of responding to any location within the United States.
85 Any monetary costs incurred by the Village of Alsip would be reimbursed by the State of
86 Illinois. All costs related to training, classes required, deployment exercises are 100% returned to
87 the Village of Alsip. The Village is responsible for the hourly rate paid to Lt. Ricker during
88 training which will be reimbursed by the State of Illinois. While Lt. Ricker is gone from
89 department the State of Illinois covers the backfill and overtime of a replacement person for that
90 day. Typically, this should not be the case since Lt. Ricker will make the appropriate switches.

91
92 Lt. Ricker reported there is no guarantee he will make the team, but was asked to apply because
93 of his experience and knowledge in hazmat situations. There is a six month trial period; if at that
94 point Lt. Ricker, Fire Chief, or Village Board decide this is not working out, we can separate
95 with no issues. Once accepted to US&R team, they look for a five year commitment. If
96 separation takes place prior to completion of the five year cycle, the Village would be
97 responsible for some reimbursement of their training expenses.

98
99 Trustee Ryan pointed out that this is individual participation not village participation. At the end
100 of the six month cycle they issue the equipment, and Lt. Ricker will use his own personal
101 vehicle. If deployed on state wide event the department is responsible for filling his position, and
102 will be reimbursed by the State of Illinois. The Village is responsible for Workers'
103 Compensation, employee benefits, pension benefits and insurance coverage.

104
105 POLICE DEPARTMENT: Trustee Daddona presented: a) Congratulations to Lt. Robert
106 Paulmeyer on his graduation from Northwestern University's Staff and Command class.
107 b) Request for approval to hire two replacement C.S.O. officers. Trustee Dalzell requested a
108 defined job responsibility and training program for the C.S.O. officers. Discussion followed.
109 c) Request for "one way" signage of street into Swap-O-Rama. Discussion was held on
110 ownership of the street. Attorney Glover advised that even if the street is not formally dedicated,
111 if the Village has assumed control with police protection, maintenance, etc., ownership falls on
112 the Village. Trustee Quinn requested that even if on a temporary basis, the Village prepare the
113 necessary paperwork to make the street one way southbound. Discussion was held on the status
114 of the bond issued by Swaporama. The Village attorney will prepare an agreement for the
115 signage and then resolve the ownership/dedication question. d) Monthly report.

116
117 PUBLIC WORKS DEPARTMENT REPORT: Trustee McGreal presented: a) Request for
118 approval to create a new administrative assistant position in the Public Works Department.
119 Trustee McGreal scheduled a Public Works Committee meeting for Monday, January 23, 2012 at
120 6:00 p.m.

121 ACTION ITEM: Motion by Trustee McGreal to approve request for authorization to apply for a
122 CDBG Grant (Community Development Block Grant) for road improvement work, to publish
123 two notices and to hold two public hearings (January 30th and February 13th), and prepare and
124 submit application for 2012 Cook County Community Development Block Grant Program, not
125 to exceed \$2,500.00; seconded by Trustee Daddona. Roll #2: Voting "aye": Trustees Shapiro,
126 McGreal, Daddona, Quinn, Dalzell and Ryan. Motion carried. Mayor Kitching reported the
127 Village applied last year and were refused, and he wrote a letter to the Cook County
128 Commissioner.

129
130

131 Board of Trustees Committee meeting
132 January 16, 2012

133
134 BUILDING DEPARTMENT REPORT: Trustee Shapiro presented: a) Building Department
135 monthly report for December, 2011. b) Request from American Family Insurance, 11819 S.
136 Pulaski, to put an advertising balloon on their roof for a period of sixty days, January 13, 2012-
137 March 13, 2012. c) Request from At Home America, 5625 West 115th Street, for authorization to
138 hold a fundraising event for the Southwest Raiders Baseball Team on March 24, 2012, from 5pm
139 to 11pm.

140
141 HEALTH & POLLUTION: No report.

142
143 SEWER & WATER: Trustee Ryan will present the Water Consumption Report.

144
145 LICENSE REPORT: Trustee Shapiro presented: a) Request for approval of a list of licenses.

146
147 PLANNING/ZONING REPORT: Trustee Shapiro presented: a) Report that the first CMAP
148 meeting will be held next Tuesday, January 24, 2012 at 6:00 p.m. for all involved. Mayor
149 Kitching explained CMAP is the Chicago Metropolitan Agency for Planning that granted the
150 Village of Alsip a Technical Assistant Grant worth a couple hundred thousand dollars, and they
151 are going to put together a comprehensive plan including a review of our Planning & Zoning
152 Ordinances, etc.

153 154 REPORTS OF SPECIAL COMMITTEES

155
156 VILLAGE PROPERTY: Trustee Ryan presented: a) Report the contract for garbage disposal for
157 the Heritage II expired. Trustee Ryan scheduled a Village Property Committee meeting for
158 Monday, January 23, 2012, at approximately 7:00 p.m. to review garbage disposal proposals
159 received by Rodger Early. b) Report of request for Smoke free living for the Heritage
160 Complexes. Attorney Glover advised of violation of certain tenants' rights by going smoke free.
161 c) Request for approval to purchase 220 chairs for the Heritage Complexes at a cost of
162 approximately \$6,000 (a budgeted item). The present chairs were originally purchased in 1988
163 from Condesa del mar. Trustee Ryan approved this purchase if no objection from the Board;
164 there was none.

165
166 INSURANCE COMMITTEE: No report.

167
168 ORDINANCE & LEGISLATION: Trustee Dalzell presented: a) Request for approval of an
169 Ordinance Amending Chapter 2 ("Administration"), Of The Municipal Code for the Village of
170 Alsip by Adding a New Article XVIII ("Local Preference in Bidding for Village Contracts").
171 This Ordinance gives preference for local Alsip businesses and includes bid ranges, with a
172 \$20,000 cap. For example, if a bid comes in at two million dollars and a local business bids two
173 million twenty dollars, the bid can be awarded to the local business. b) Request for approval of
174 an Ordinance Amending Ordinance Number 2011-11-2 Establishing Compensation and Rate of
175 Pay for Non-Union Employees and Appointed Officers of the Village of Alsip. Clerk Venhuizen
176 reported this Ordinance is in response to Trustee Dalzell's request to display the previous salary
177 crossed out with the new salary next to it. c) Request for approval of an Ordinance Amending
178 Chapter 12 ("Licenses, Permits and Business Regulations"), Article VI ("Junk and Secondhand
179 Article Dealers With Places of Business"), Division 1 ("Generally") and Division 2 ("License"),
180 of the Municipal Code of the Village of Alsip. Trustee Dalzell reported this Ordinance gives the
181 police the authority to review articles brought into Junk and Secondhand Article Dealers.

182
183 IT REPORT: No report.

184 BOAT LAUNCH: No report.

185 186 PRESENTATIONS, PETITIONS, COMMUNICATIONS

187
188 Trustee Ryan questioned the initial financial obligations associated with membership in the
189 South Suburban Joint Action Water Agency. Attorney Glover reported that if membership is
190 approved by January 25, 2012, there is no initial financial obligation; however, membership after
191 the 25th may include pro rata costs. Trustee Ryan also had a problem with water bill payments
192 going directly to JAWA. Mayor Kitching reported by sending the money directly to JAWA,
193 there is more direct and timely control over member communities that do not pay.

194
195

196 Board of Trustees Committee meeting
197 January 16, 2012

198
199 Trustee Quinn requested more information on the total projected cost of the project, to verify the
200 estimated water rates given at the presentation. Discussion followed on Hammond involvement,
201 well and raw water. Mayor Kitching will invite the engineer to the next meeting.
202

203 UNFINISHED BUSINESS: None.

204
205 NEW BUSINESS: None.

206
207 EXECUTIVE SESSION: Motion by Trustee Quinn to move into Executive Session to discuss
208 the appointment, employment, compensation, discipline, performance, or dismissal of specific
209 employees of the public body pursuant to 5 ILCS 120/2(c)(1) and collective negotiating matters
210 pursuant to 5 ILCS 120/2(c)(2); seconded by Trustee Dalzell. Roll #3: Voting "aye": Trustees
211 Shapiro, McGreal, Daddona, Quinn, Dalzell and Ryan. Motion carried.
212

213 ADJOURNMENT: Motion by Trustee Daddona to adjourn; seconded by Trustee McGreal. All
214 in favor; none opposed. Motion carried.

215
216 Respectfully submitted,

217
218
219 _____
220 Deborah Venhuizen
221 Village Clerk, Alsip, Illinois
222