

VILLAGE OF ALSIP  
MINUTES OF  
BOARD OF TRUSTEES  
COMMITTEE MEETING  
November 10, 2008

Clerk Venhuizen called the meeting to order at 7:30 p.m., and called the roll with the following members present: Trustees Shapiro, Graczyk, Godfrey, McGreal and Michaels. Absent: Mayor Kitching, and Trustee Collins.

Clerk Venhuizen called for a motion appointing a Trustee as Mayor pro tem. Motion by Trustee Shapiro to appoint Trustee Graczyk as Mayor pro tem; seconded by Trustee Michaels. All in favor; none opposed. Motion carried.

MAYOR'S REPORT: Mayor pro tem Graczyk presented a Village of Crestwood Intergovernmental Agreement allowing the Village of Alsip to provide alarm monitoring services to the Village of Crestwood.

CLERK'S REPORT: No report.

FINANCE REPORT: Trustee Godfrey presented: a) list of bills dated November 10, 2008; b) recommendation for approval of the financing of the phone system upgrades and an ambulance purchase from First Midwest Bank which was the lowest responsible bidder.

FIRE DEPARTMENT REPORT: Trustee Michaels presented: a) Request to waive the bidding requirement and approve Marchione Electric to install a generator at Fire Station #1, at a cost not to exceed \$23,488. This is an emergency purchase as the current generator is failing and the manufacturer reported current system is obsolete. The committee recommends Marchione Electric following review of three proposals. This is included in the department budget. b) Request to approve holiday pay for the fiscal year 2008/2009 totaling \$36,391.20. c) letters of appreciation.

POLICE DEPARTMENT REPORT: Trustee Shapiro presented: a) Request for approval to post and advertise the position of Technology Services/IT Technician for the Police Department. This position was posted on Tuesday, and removed on Thursday. b) Request for approval to amend the Salary Ordinance for the Technology Services/IT Technician position. c) Police Department personnel are conducting a self-defense class at Apollo Park gym on November 18<sup>th</sup> and 19<sup>th</sup> for all female employees of the Village of Alsip. Participants will gain valuable tips on protecting themselves in everyday life situations. Officer Shawn Schuldt, a certified S.P.E.A.R.S. training officer along with the assistance of Officer Eric Climaco will be giving the self-defense classes. d) Police Department monthly report.

PUBLIC WORKS DEPARTMENT REPORT: Trustee McGreal presented the Public Works Department monthly report.

BUILDING DEPARTMENT REPORT: Trustee Shapiro presented: a) Request for approval to hire two inspectors for annual inspections of businesses for five weeks at a cost of \$500.00 per inspector per week. b) Building Department monthly report for October 2008. c) Request for approval of a temporary trailer from the Church of the Virgin Mary, 12147 S. Cicero Avenue, from November of 2008 through June of 2009. The trailer will be placed on church grounds and will be used for office staff, Sunday school staff and organizational meetings.

HEALTH & POLLUTION: No report.

SEWER & WATER: Trustee Godfrey presented the October 2008 Water Department Activity Report.

LICENSE REPORT: Trustee Michaels presented a list of licenses dated November 10, 2008.

PLANNING & ZONING REPORT: No report.

REPORTS OF SPECIAL COMMITTEES

66 Board of Trustees Committee meeting  
67 November 10, 2008

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69 VILLAGE PROPERTY: Trustee Michaels presented: a) Request for approval to post and hire a  
70 part-time Maintenance Worker for the Heritage II complex. This is a 2008/2009 budgeted item.  
71 b) Rodger Early thanked Vince Cullen and all Public Works for their assistance in assembling  
72 the gazebo as well as their response and use of a trash pump when a basement flooded at  
73 Heritage II. c) The Village Property Committee is happy to report that Phase I of the window  
74 replacement project at Heritage #1 went very well. The project started on 10/21 and ended on  
75 10/28. The residents are happy with the windows, and the Village should experience a significant  
76 savings with lower heating and cooling costs. Phase #2 is scheduled to start on 5/1/09.

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78 INSURANCE COMMITTEE: No report.

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80 ORDINANCE & LEGISLATION: No report.

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82 LOCAL IMPROVEMENT REPORT: No report.

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84 BOAT LAUNCH: No report.

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86 PRESENTATIONS, PETITIONS, COMMUNICATIONS: Clerk Venhuizen introduced Crystal  
87 Powers, a resident, student at Moraine Valley and a member of the International Honor Society  
88 Ms. Powers explained Better World Books is a global bookstore that helps collect books in an  
89 effort to support literacy around the world. They also help raise funds for their non-profit literacy  
90 partners by selling books on line. By collecting books here at the Village Hall of Alsip and  
91 Moraine Valley Community, we will be supporting the National Center for Family Literacy  
92 which helps bring literacy to families living in the United States. Any type of book is acceptable  
93 including, textbooks, hardcover, paperback, novels and especially children's books. Please drop  
94 off any books at the donation boxes located at the main lobby of the Village Hall of Alsip, 4500  
95 W. 123<sup>rd</sup> Street and the C-Building at Moraine Valley, 9000 W. College Parkway, Palos Hills.  
96 Clerk Venhuizen reported an article will be placed in the Village's newsletter and on the  
97 Village's web site about Better World Books.

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99 UNFINISHED BUSINESS: None.

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101 NEW BUSINESS: Trustee Shapiro made a motion to approve posting and advertising for the  
102 position of Technology Services/IT Technician; seconded by Trustee Michaels.  
103 Roll #1: Voting "aye": Trustees Shapiro, Graczyk, Godfrey, McGreal and Michaels. Motion  
104 carried.

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106 OPEN TO PUBLIC: Mayor pro tem Graczyk asked if there was any input from the public; there  
107 was none.

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109 ADJOURNMENT: Motion by Trustee Godfrey to adjourn; seconded by Trustee Shapiro.  
110 Motion carried at approximately 7:45 p.m.

111  
112 Respectfully submitted,

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114 \_\_\_\_\_  
115 Deborah Venhuizen  
116 Village Clerk, Alsip, Illinois