

1 VILLAGE OF ALSIP
2 MINUTES OF
3 BOARD OF TRUSTEES COMMITTEE MEETING
4 May 29, 2007
5

6 Mayor Kitching called the Committee meeting to order at 7:35 p.m. Clerk Venhuizen called the
7 roll as follows: Present: Trustees Collins, Shapiro, Graczyk, Godfrey, McGreal and Michaels.
8 Also present Mayor Kitching, and Clerk Venhuizen.
9

10 MAYOR'S REPORT: Mayor Kitching reported that the Official Certificates of Election were
11 received from the Cook County Clerk's Election Department. Mayor Kitching distributed the
12 Certificates to Trustee Godfrey, Trustee McGreal and Trustee Michaels.
13

14 Mayor Kitching reported the appointment of Mary Ann Murphy as Recording Secretary is added
15 to the annual list of appointments.
16

17 CLERK'S REPORT: Clerk Venhuizen reported a) the annual appointment of Sharon McDowell
18 as Deputy Clerk b) that bid opening for the Laramie Street Reconstruction is scheduled for
19 Wednesday, June 6, 2007 at 3:30 p.m. in the Village Board Room; c) the minutes of May 21,
20 2007 will be corrected to reflect the correct spelling of Rodger Early in the list of appointments
21 and Violet Regan in the thank you letter from the election judges;
22 d) that Deputy Collector, Joyce Welch is retiring in June and the Clerk's Office will be
23 advertising for a replacement.
24

25 ENGINEER'S REPORT: No report.
26

27 FINANCE REPORT: Trustee Graczyk presented: a) a list of bills dated May 29, 2007; b) a
28 request for the purchase of three new time clocks to be installed in the Public Works Dept.,
29 Village Hall, and the Police Dept. at a cost not to exceed \$7000.00. These units will
30 electronically interface with our current payroll application. This is an item that has been
31 budgeted for in the proposed Annual Appropriation ; c) vehicle sticker refund requests from
32 James and Sarah Gallagher, for \$26.00 and Charles F. Edgeworth for \$26.00.
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34 FIRE DEPARTMENT REPORT: Trustee Collins presented: a) a request for approval of
35 concrete work near the flag pole at Fire Station #1 at a cost of \$3800.00. These costs are included
36 in the budget for the fiscal year. b) a letter from Mandy Baikie and the staff of Stony Creek
37 school thanking the Fire Department and Lt. Jerry Faruzzi for time spent with the 3rd and 5th
38 graders;
39 c) a letter from Ivan Hall from School District 126 thanking Fire Chief Geraci for the excellent
40 CPR and AED training program and commending Lt. Timothy Grutzius and FF William
41 Patterson for their informative and professional presentation.
42

43 POLICE DEPARTMENT REPORT: Trustee Shapiro presented a) a request for permission to
44 send Police Chief Troy to attend the 2007 FBI National Academy Training Conference, being
45 held July 13, 2007 to July 17, 2007 in Arizona, at a cost of \$1166.00. This is a budgeted item. b)
46 a request to send Deputy Chief Radz to the Midwest Law Enforcement Executive Development
47 Seminar, being held July 23, 2007 to July 27, 2007 in Peoria, Illinois, at a cost of \$800.00. This
48 is a budgeted item; c) a party request from Guillermo Guerrero of 12842 S. Apple Lane on May
49 26, 2007, from 4:00 p.m. to 11:00 p.m. with a DJ from 4:00 p.m. to 10:00 p.m. Previously
50 approved by consensus at May 21, 2007 Board meeting. d) a block party request from Jeanne
51 Brown, 5100 block of 114th Street on July 21, 2007, from 1:00 p.m. to 11:00 p.m. with a DJ from
52 1:00 p.m. to 10:00 p.m.
53

54 PUBLIC WORKS DEPARTMENT REPORT: no report
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56 BUILDING DEPARTMENT REPORT: Trustee Shapiro presented: a) request to purchase
57 the seminar manual and C.D. from a seminar on "A Guide to Zoning and Land Use Law" being
58 held on June 6, 2007 in Naperville. This purchase is in lieu of sending someone to the seminar,
59 and can be reviewed by several individuals after receipt. Cost of purchase is \$329.00 plus \$5.95
60 for shipping.
61

62 HEALTH & POLLUTION: no report
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71 SEWER & WATER: Trustee Godfrey presented: a) request for purchase of two new handheld
72 devices to read water meters, model # 5002, from National Waterworks, to replace two older
73 model # 3002 devices that can no longer be serviced, at a cost not to exceed \$12,300.00.

74

75 LICENSE REPORT: Trustee Graczyk presented a list of licenses dated 5/29/07 for approval.

76

77 PLANNING & ZONING REPORT: Trustee Michaels presented: a) a referral of an Ordinance
78 amending the permitted uses in the Farming District to the Planning & Zoning Commission for
79 hearing; b) request from Thomas J. Gillen, Gillen Builders, Inc., for subdivision of property
80 located at 11836 S. LeClaire Ave. to be forwarded to the Planning & Zoning Commission for
81 hearing.

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83

REPORTS OF SPECIAL COMMITTEES

84

85 VILLAGE PROPERTY: Trustee Michaels reported a) that the approval of the Lawn
86 Maintenance contract be placed on the June 4, 2007 consent agenda; b) a request for approval to
87 purchase three security cabinets for Heritage II at a cost not to exceed \$4500.00 c) a request for
88 approval, due to an emergency basis, to hire Frazier Concrete to fix a heaving section of concrete
89 in the pool area at Heritage II. Frazier Concrete has been doing the Village sidewalk program for
90 the last three years.

91

92 INSURANCE COMMITTEE: No report

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94 ORDINANCE & LEGISLATION: Trustee Godfrey presented a proposed Ordinance for the
95 Village of Alsip regarding prohibited noise.

96

97 LOCAL IMPROVEMENT REPORT: No report.

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99 BOAT LAUNCH – Trustee McGreal reported that issues, specifically potholes, from a previous
100 meeting were being looked in to by Vince Cullen, Public Works.

101

102 PRESENTATIONS, PETITIONS, COMMUNICATIONS: None.

103

104 UNFINISHED BUSINESS: None.

105

106 NEW BUSINESS: Trustee Shapiro thanked the Clerk, the Police Dept., the Fire Dept. and all
107 who participated and attended the Memorial Service held on May 27, 2007 at the VFW Post 450.
108 Trustee Shapiro remarked on how very memorable the service was. Mayor Kitching thanked
109 Rodger Early for his work and all who participated in making this event successful.

110

111 OPEN TO PUBLIC: 1) Joe Fortuna, 4841 W. 119th Street, was concerned about the dust and
112 debris from the construction of the Home Depot. Discussion ensued and Mayor Kitching
113 indicated that the Village has been addressing this matter. The construction crew has been
114 regularly watering down the dust and the building Commissioner has been to the sight;
115 2) Tammy Fortuna, 4841 W. 119th Street, provided letters from residents and photographs of dust
116 accumulation at her residence; 3) Robert Costello, 4510 W. 122nd Street, concerned about a tow
117 truck parked on 123rd Street at all hours of the night. Police Chief Troy indicated that the police
118 are checking into this; 4) Mayor Kitching was approached by Edward Wambrqu, 4126 Osbron
119 Street, Chicago, regarding a request for a liquor license at the D’Lux Motel location on Cicero
120 Avenue. Mayor Kitching addressed the matter and indicated that no liquor license will be issued
121 for that location.

122

123 Trustee Graczyk called attention to a typographical error on line 122 of the draft of the minutes
124 for May 21, 2007. Clerk Venhuizen indicated that this will be corrected.

125

126 Motion by Trustee Collins to move to executive session to discuss the compensation of specific
127 employees of the public body; seconded by Trustee Michaels. Roll: Voting “aye”: Trustee
128 Collins, Shapiro, Graczyk, Godfrey, McGreal, Michaels. Motion carried.

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131 Board of Trustees Committee meeting

132 May 29, 2007

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Motion by trustee Collins to reconvene the regular meeting following executive session; seconded by Trustee Graczyk. All in favor; none opposed. Motion carried.

ADJOURNMENT

Motion by Trustee Collins to adjourn; seconded by Trustee Graczyk. Motion carried at approximately 8:08 p.m.

Respectfully submitted,

Deborah Venhuizen
Village Clerk, Alsip, Illinois