

1 VILLAGE OF ALSIP
2 MINUTES OF
3 BOARD OF TRUSTEES COMMITTEE MEETING
4 July 30, 2007
5

6 Mayor Kitching called the Committee meeting to order at 7:30 p.m. Clerk Venhuizen called the
7 roll as follows: Present: Trustees Collins, Shapiro, Graczyk, Godfrey, McGreal and Michaels.
8 Also present Mayor Kitching, and Clerk Venhuizen.
9

10 MAYOR'S REPORT: Mayor Kitching reported the request for a one day Village-wide garage
11 sale on September 8, 2007, from 8:00 a.m. to 3:30 p.m., and waiver of license fees for that day
12 only will be presented. The original request was omitted from the July 16, 2007 Consent Agenda.
13

14 CLERK'S REPORT: Clerk Venhuizen presented: a) Board members interested in attending the
15 Illinois Municipal League Annual Conference should contact Sharon McDowell no later than
16 Monday, August 6, 2007; b) request for approval to destroy all closed session tapes that are over
17 18 months old; c) all ordinances passed prior to and including July 16, 2007, will be codified into
18 the second supplement and ordinances passed after that date will be codified in the third
19 supplement. In response to a question from Trustee Godfrey, Clerk Venhuizen responded the list
20 of agendas and topics for the closed session tapes scheduled for destruction will be distributed to
21 the Board.
22

23 FINANCE REPORT: Trustee Graczyk presented: a) a list of bills dated July 30, 2007; b)
24 vehicle sticker refunds: 1) Marjorie Barnes, 3727 W. 123rd Street, \$26.00 for a lost sticker found
25 and returned; 2) Park Lawn Center, 12615 S. Kostner, \$26.00 charitable vehicle should have
26 been free; 3) Lenore Paus, 3931 W. 115th Place, \$26.00 senior should have been free; 4) Julie
27 McGarry, 4847 W. 121st Street, \$78.00 for three stickers lost, repurchased, found and returned;
28 5) Jesus Sanchez, 12361 S. Lamon Avenue, \$27.00 for a returned truck sticker, truck was sold;
29 c) transfer tax refund payable to Marilyn Kulowski, 12159 McDaniel Court, totaling \$612.50; d)
30 proposal from the Bank of New York Trust Company to provide paying agent and register
31 service for the 2007 water bond issuance. Proposal includes a one time fee of \$225.00 and an
32 annual administration fee of \$350.00. The services they will provide for this nominal fee is noted
33 in the proposal; e) request for authorization to hire an Accounts Payable Clerk in the Finance
34 Department (budgeted item); f) presentation of the Treasurer's Report for the fiscal year 2007.
35

36 FIRE DEPARTMENT REPORT: Trustee Collins presented: a) request to approve retirement
37 buyout for Robert Braden totaling \$18,249.78; b) request from Michael McNellis, Alsip Fire
38 Department, IAFF Local 3074 to hold a "Fill the Boot Drive" for the Muscular Dystrophy
39 Association on Saturday, August 11, 2007 between the hours of 10:00 am and 3:00 p.m., with a
40 rain date Sunday August 12, 2007 for the same time period. Only on duty and off duty fire
41 personnel will participate in this event. Locations for the boot drive are 127th/Pulaski Rd,
42 127th/Cal Sag Rd, 115th/Cicero Ave, 119th/Pulaski Rd, 123rd/Cicero, and all participants will be
43 wearing high visible safety vests provided by the MDA. Insurance Certificate provided.
44 Mr. McNellis provided copies of sample ordinances from other communities for Board review
45 for possible updating of the Village's thirty year old ordinance.
46

47 POLICE DEPARTMENT REPORT: Trustee Shapiro presented a) block party request for
48 Denise Jeziorski, for 124th thru 126th & Tripp, on August 18, 2007 from 10:00 a.m. to 10:00 p.m.
49 with DJ from 2:00 p.m. to 10:00 p.m., previously approved by consensus of the Board at the July
50 16th Board meeting; b) request for disposition of found or obsolete property to either be
51 auctioned off or disposed of (list of 20 items dated July 27, 2007 included); c) request to send
52 Police Officer Valarie Emich to the Illinois State Police Basic Investigator Course for Local
53 Police Officers, to be held in Springfield, Il. on August 13th thru August 31, 2007 at a cost of
54 \$612.76, fully reimbursable through the Illinois Law Enforcement Training and Standards
55 Board; d) congratulations to Investigators Jay Miller and Todd Gutkowski for being assigned to
56 our newly resurrected Tactical Unit. Progress reports will be provided in the weeks to come. e)
57 copies of the Schaumburg ordinance regarding residential nuisance abatement were distributed to
58 Board members for discussion at a later date; f) residents and Board members were invited to
59 view and inspect one of the new Alsip Police Squad Cards after tonight's meeting. These new
60 patrol vehicles not only will have a completely new graphic design to the exterior but will also
61 include new state of the art electronic equipment. A special thanks to Officers Chad Resney and
62 Kevin Mikos for their hard work getting one of the cars decaled for tonight's showing.
63
64
65

66 Board of Trustees Committee meeting

67 July 30, 2007

68

69 Trustee Shapiro and members of the Police and Fire Commission presented Letters of
70 Recognition Awards to Officers James Tyszko, James Portincaso, Mark Miller and Kevin Mikos
71 for their individual actions that led to the apprehension of the offenders in the June 26th 2007
72 armed robbery of the Aldi Food Store located at 12050 S. Pulaski Road.

73

74 Trustee Shapiro and members of the Police and Fire Commission presented the Distinguished
75 Community Service Award to Yvonne Shepard, an Alsip resident, for risking her own safety to
76 assist Alsip Police Officers which aided in the apprehension of the Aldi Food armed robbers.

77

78 A brief recess was taken for pictures and viewing of the new Police vehicle.

79

80 Mayor Kitching called the meeting back to order at approximately 8:10 p.m.

81

82 PUBLIC WORKS DEPARTMENT REPORT: Trustee Collins reported Clerical Assistant Diana
83 Cheevers successfully completed her one year probation period with the Public Works
84 Department as of June 27, 2007.

85

86 BUILDING DEPARTMENT REPORT: Trustee Shapiro presented: a) request from Richards
87 High School Music Organization for authorization to erect lawn signs at six locations throughout
88 Alsip from September 14 to September 23, 2007; b) request for a rummage sale and an arts and
89 crafts show at Church of the Virgin Mary, 12147 S. Cicero Avenue on August 10 and 11, 2007;
90 c) request for a public warehouse sale from Home America, 5625 West 115th Street, from
91 Thursday, August 2 thru Sunday August 5, 2007, between the hours of 9:00 a.m. to 5:00 p.m.;
92 d) request for authorization to hire a part-time Electrical Inspector.

93

94 HEALTH & POLLUTION: Trustee McGreal reported the Village of Alsip was mentioned as a
95 new member of Clean Air Counts in the July 2007 edition of Crain's Business.

96

97 SEWER & WATER: Trustee Godfrey presented an Ordinance authorizing and providing for the
98 issuance of General Obligation Water and Sewer Bonds, Series 2007.

99

100 LICENSE REPORT: Trustee Graczyk presented a list of licenses dated July 30, 2007.

101

102 PLANNING & ZONING REPORT: Trustee Michaels presented the following:

103

104 a) *Case 2007-7-R-200*, request by Thomas T. Gillen for a resubdivision of property located at
105 11836 S. LeClaire, Alsip, Illinois. The Petitioner is seeking to resubdivide one 86' x 134.33' lot
106 into one 43' x 134.33' lot and another 43' x 134.33 lot with an existing 50' x 132.89 lot on
107 property with an existing home. Plan Commission denied the request by a vote of 8-0, based on
108 too large of a variance.

109

110 b) *Plan Commission Case 2007-7R-100*, request by George Solum for a resubdivision of
111 property located at 11512 S. Karlov, Alsip, Illinois. Petitioner is seeking to resubdivide one 100'
112 x 132.89' lot into one 48' x 132.89' lot and another 52' x 132.89' lot. Plan Commission
113 approved by a vote of 5-3 to approve the Solum Schwartz resubdivision of property located at
114 11512 S. Karlov, Alsip, Illinois with a 4% variance for Lot 2 that will allow it to be 48' wide, a
115 second variance of 12%, which will allow the existing house on Lot 1 to be 4.4' off the south
116 property line, and a 60% variance for Lot 2 that will allow the proposed house to be three 3' off
117 of the south property line as opposed to 5'.

118

119 c) *Plan Commission Case 2007-7-R-200*, request by Mark Jackson, representative for Ozinga
120 Brothers, Inc., for a change in zoning from P1 to I-2 for property located at 12660 S. Laramie
121 Avenue, Alsip, Illinois. Petitioners proposed use of the property is for a portable concrete mix
122 plant, Plan Commission approved by a vote of 8-0.

123

124 d) *Plan Commission Case 2007-7*, remanded back from the Village Board to hear additional
125 evidence regarding application for Petitioner Walter R. Tucker III for a special use permit in an
126 I-1 Industrial Light District to operate a church on the property located at 12400 S. Keeler, Alsip,
127 Illinois, Plan Commission approved by a vote of 4-3 and 1 abstention.

128

129

130

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133
134 e) *Plan Commission Case 2007-7-* JAS was approved for a special use. Plan Commission
135 approved by a vote of 9-0.
136

137 REPORTS OF SPECIAL COMMITTEES
138

139 VILLAGE PROPERTY: Trustee Michaels presented: a) request for approval to accept the bid
140 from Murphy's Windows totaling \$349,091 from the bid opening on July 11, 2007, for the
141 purchase of 336 windows at Heritage I; b) request for approval of a three year contract with
142 Cintas at a cost not-to-exceed \$6,000 annually to supply Heritage I, Heritage II and Village Hall
143 maintenance employees with work uniforms. This is for safety, and security.
144

145 INSURANCE COMMITTEE: no report.
146

147 ORDINANCE & LEGISLATION: Trustee Godfrey presented: a) a Resolution authorizing
148 attendance at the Illinois Municipal League's Annual Conference; b) an Ordinance allowing for
149 soliciting for contributions on behalf of the Muscular Dystrophy Association on August 11,
150 2007. (may be changed to a resolution)
151

152 LOCAL IMPROVEMENT REPORT: No report.
153

154 BOAT LAUNCH: Trustee McGreal reported the Vince Cullen is preparing a report on repairs
155 needed at the Boat Launch.
156

157 PRESENTATIONS, PETITIONS, COMMUNICATIONS: None.
158

159 UNFINISHED BUSINESS: None.
160

161 NEW BUSINESS: None.
162

163 ADJOURNMENT
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165 Motion by Trustee Godfrey to adjourn; seconded by Trustee Graczyk. Motion carried at
166 approximately 8:40 p.m.
167

168 Respectfully submitted,
169

170
171 _____
172 Deborah Venhuizen
173 Village Clerk, Alsip, Illinois