

1 VILLAGE OF ALSIP
2 MINUTES OF
3 BOARD OF TRUSTEES COMMITTEE MEETING
4 August 13, 2007
5

6 Mayor Kitching called the Committee meeting to order at 7:30 p.m. Clerk Venhuizen called the
7 roll and the following members were present: Trustees Collins, Shapiro, Graczyk, Godfrey,
8 McGreal and Michaels. Also present Mayor Kitching, and Clerk Venhuizen.
9

10 MAYOR'S REPORT: Mayor Kitching presented: a) a Lease Agreement for the property at
11 12204 South 45th Avenue, Alsip, Illinois for a period of one year commencing August 20, 2007
12 and ending September 1, 2008; b) appointment of Andrew Hufnagl to fill the vacancy on the
13 Planning & Zoning Commission as a Fire Department representative.
14

15 Mayor Kitching reported the attorney was instructed to prepare a resolution opposing the
16 dumping of thousands of tons of sludge and ammonia into Lake Michigan by BP of Whiting,
17 Indiana.
18

19 CLERK'S REPORT: Clerk Venhuizen will present the IDOT MFT July, 2007 report allocating
20 \$49,492.26 of MFT funds to the Village.
21

22 FINANCE REPORT: Trustee Graczyk presented: a) a list of bills dated August 13, 2007;
23 b) vehicle sticker refunds; 1) Angelo Targia, 11963 Ridgeway, \$26.00, lost, repurchased, found
24 and returned; 2) Domino Paguio, 5213 W. 121st Place, \$5.00, incorrectly charged a late fee.
25

26 FIRE DEPARTMENT REPORT: Trustee Collins presented: a) letter of thanks to the Mayor and
27 Board of Trustees from Michael McNellis, Alsip Professional Firefighters Association, Local
28 3074, for allowing the "Fill the Boot" campaign on Saturday August 11, 2007. The members
29 raised \$4,000.00 which will be forwarded to the Muscular Dystrophy Association. These
30 donations will be kept within our community for MDA families.
31

32 POLICE DEPARTMENT REPORT: Trustee Shapiro presented: a) the July 2007 Police
33 Department Monthly Report; b) request to send Lt. James McGreal to the Northwestern
34 University Center for Public Safety, School of Staff and Command, to be held in Elmhurst,
35 Illinois, September 10, 2007 through January 11, 2008. This program is scheduled two weeks per
36 month over the course of five months and provides students with the knowledge and skills
37 necessary for assuming increased responsibilities in administrative staff or line command
38 positions. The cost is \$3,200.00, approved as part of the training budget. The Illinois Law
39 Enforcement Training Standards Board has been petitioned to grant reimbursement status to this
40 course through the Executive Institute Grant.
41

42 PUBLIC WORKS DEPARTMENT REPORT: Trustee Collins presented: a) July 2007 Public
43 Works Monthly Activity Report; b) a request for authorization to advertise for bid for a new
44 2008 Sterling Actera 6-ton dump truck with snow plow and salt spreader, to replace unit #11, a
45 1994 Ford L-800 5-ton dump. Mayor Kitching explained that because of the uncertainty of the
46 State of Illinois budget, all large expenditures should be put on hold. Vince Cullen,
47 Superintendent of Public Works, responded the Village is not obligated to purchase the vehicle
48 and recommended bidding.
49

50 BUILDING DEPARTMENT REPORT: Trustee Shapiro presented: a) a variance request for a 4'
51 high wrought iron fence in front of the building line at 12259 S. McDaniel Avenue; a 4' high
52 wrought iron fence around three sides of the property and a 6' high privacy fence between the
53 two apartments. Trustee Shapiro forwarded this item to Planning & Zoning Committee; b)
54 request from Citgo Gas Station, 11725 S. Pulaski, Alsip, Illinois to extend the hours of operation
55 from 5:00 a.m.-11:00 p.m. to 24 hours. Discussion followed on the safety of employees working
56 through the night and the fact that State Statute mandates a minimum of two employees must
57 work together for the overnight shift. Trustee Shapiro will follow up with Mike Sponberg.
58

59 HEALTH & POLLUTION: Trustee McGreal reported the committee met and a report is
60 forthcoming.
61

62 SEWER & WATER: Trustee Godfrey presented a request for authorization to accept the low
63 bid from Thomas Industrial Coating for painting of the West Water Tower, pending review and
64 recommendation by the Village attorney. This expenditure is included in the bond issue, and the
65 attorney is checking on the validity of the bid prices.
66 Board of Trustees Committee meeting

67 August 13, 2007

68

69 LICENSE REPORT: Trustee Graczyk presented a list of licenses dated August 13, 2007.

70

71 PLANNING & ZONING REPORT: Trustee Michaels presented the following:

72

73 a) *Plan Commission Case 2007-7-T-100*, request to adopt an ordinance amending the permitted
74 uses in the "F" Farming District. Plan Commission approved by a vote of 7-0.

75

76 b) *Plan Commission Case 2007-7-R-300*, request by Christopher Radz for a resubdivision of
77 property located at 11118 S. Leamington Avenue, Alsip, Illinois. The Petitioner is seeking to
78 resubdivide one 100' x 203' lot into two 50' x 203' lots. Plan Commission approved by a vote of
79 6-1.

80

81 c) *Plan Commission Case 2007-8-S-100*, request by Interra Development Partners, LLC through
82 it's authorized representative RMK Enterprises of Illinois, for a Special Use Permit in a B-1
83 Business to operate a car wash establishment on the property located at 11500 South Pulaski
84 Avenue. Plan Commission approved by a vote of 7-0.

85

86 d) Request for approval to forward to the Planning & Zoning Commission: a) the request from
87 J.P. Gallagher Building Corporation for a 2 lot subdivision for property located at the northeast
88 corner of 116th & Lavergne to the Planning & Zoning Commission for a Public Hearing; b)
89 request for a fence variance for a 4' high wrought iron fence in front of the building line at 12259
90 S. McDaniel Avenue; 4" high wrought iron fence around three sides of the property and a 6' high
91 privacy fence between the two apartments.

92

93 REPORTS OF SPECIAL COMMITTEES

94

95 VILLAGE PROPERTY: Trustee Michaels presented a request to hire a replacement for Betty
96 Baiter retiring September 28, 2007.

97

98 INSURANCE COMMITTEE: No report.

99

100 ORDINANCE & LEGISLATION: Trustee Godfrey presented: a) an Ordinance denying a
101 Special Use Permit for property located at 12400 S. Keeler Avenue; b) an Ordinance permitting
102 electronic attendance by Trustees at Board meetings with restriction on usage. Trustee Godfrey
103 recommended limitations on the number of times annually a Board member can use electronic
104 attendance.

105

106 LOCAL IMPROVEMENT REPORT: No report.

107

108 BOAT LAUNCH: Trustee McGreal reported the committee just received a comprehensive report
109 from Vince Cullen regarding replacing the deck material at the Boat launch. Pending committee
110 action we will be asking for the Board's approval to seek bids for repair work at Howe's
111 Landing.

112

113 PRESENTATIONS, PETITIONS, COMMUNICATIONS: None.

114 UNFINISHED BUSINESS: None.

115

116 NEW BUSINESS: Mayor Kitching expressed an interest in the Village sponsoring a Street Fair
117 next year which would include food, arts & crafts vendors, tentatively scheduled for June 8,
118 2008, to be held on Kostner, 119th Street to 123rd Street.

119

120 ADJOURNMENT

121

122 Motion by Trustee Collins to adjourn; seconded by Trustee McGreal. Motion carried at
123 approximately 7:50 p.m.

124

125 Respectfully submitted,

126

127

128 _____
Deborah Venhuizen

129 Village Clerk, Alsip, Illinois