

1 VILLAGE OF ALSIP  
2 MINUTES OF  
3 BOARD OF TRUSTEES COMMITTEE MEETING  
4 September 24, 2007  
5

6 Mayor Kitching called the Committee meeting to order at 7:30 p.m. Clerk Venhuizen called the  
7 roll and the following members were present: Trustees Collins, Shapiro, Graczyk, Godfrey,  
8 McGreal and Michaels. Also present Mayor Kitching, and Clerk Venhuizen.  
9

10 MAYOR'S REPORT: Mayor Kitching reported an Ordinance will be presented reducing the  
11 number of Class A Liquor Licenses by one.  
12

13 CLERK'S REPORT: Clerk Venhuizen asked the students in attendance to check in at the  
14 Clerk's office before leaving the meeting.  
15

16 Clerk Venhuizen reported on receipt of a letter from David Orr's office requesting the use of the  
17 Village Hall as one of the Early Voting sites for the February 5, 2008 Primary Election. Early  
18 Voting will take place from Monday, January 14, through Thursday, January 31 for the February  
19 2008 Primary Election. Each site must be open for early voting from 8:30 a.m. to 5:00 p.m.,  
20 Monday through Friday, and 9:00 a.m. to Noon on Saturday (the two Saturday dates are January  
21 19 and January 16). Any voter from within suburban Cook County may vote at an Early Voting  
22 site.  
23

24 Clerk Venhuizen commended Fox Lumber for donation of lumber and supplies needed to build a  
25 vehicle entry ramp for a local paraplegic.  
26

27 FINANCE REPORT: Trustee Graczyk presented: a) a list of bills dated September 24, 2007; b)  
28 an Ordinance Amending Chapter 2 ("Administration") Article XV ("Procurement of Goods and  
29 Services"), Section 2-273 ("Purchases or Contracts for Appropriated Items") of the Municipal  
30 Code for the Village of Alsip.  
31

32 FIRE DEPARTMENT REPORT: Trustee Collins presented: a) an Ordinance adopting the 2006  
33 International Fire Code; b) an Ordinance adopting the 2006 International Building Code.  
34

35 Trustee Collins reported two new firefighters will be sworn in at Station 1 on October 4, 2007 at  
36 7:00 p.m.  
37

38 POLICE DEPARTMENT REPORT: Trustee Shapiro reported four members of the Alsip Police  
39 Department will be receiving the Cook County Sheriff's Award of Merit in recognition of their  
40 efforts during the June 26, 2007 armed robbery at the Aldi Food Store. This award is given to  
41 police officers for extraordinary performance and a commitment to serving their community. The  
42 award presentation will be held at the Chicago Cultural Center on October 17, 2007. The officers  
43 are Kevin Mikos, Jim Portencaso, Jim Tyszko, Mark Miller.  
44

45 PUBLIC WORKS DEPARTMENT REPORT: Trustee Collins presented: a) a request from  
46 Vince Cullen for Board approval of an Ordinance authorizing the sale of one used 1993 F 350  
47 Dump Truck with plow and spreader, Serial #:1FDKF38M4PNB22241, 7.3L diesel engine, with  
48 a Western snow plow and Flink VCT 20 spreader. This vehicle will be sold at the Municipal  
49 Auction being held at the Orland Park Public Works Department on October 6, 2007. The fair  
50 estimated value is \$5,000; b) an Ordinance amending an "Ordinance Authorizing the Execution  
51 of an Intergovernmental Agreement Regarding Non-Emergency Mutual Aid in Public Works;"  
52 c) an Ordinance amending an "Ordinance Authorizing the Execution of an Intergovernmental  
53 Agreement Regarding Emergency Mutual Aid in Public Works." Deputy Clerk Sharon  
54 McDowell explained these Ordinances are amending the original Ordinance by adding additional  
55 areas of response.  
56

57 BUILDING DEPARTMENT REPORT: Trustee Shapiro presented: a) Building Department  
58 monthly report for August 2007; b) request for a roof top balloon/blimp for October 1 through  
59 December 31, 2007 from U.S. Cellular at 12254 South Pulaski.  
60

61 HEALTH & POLLUTION: Trustee McGreal presented: a) a contract (subject to approval of the  
62 Village Attorney) with ABITIBI CONSOLIDATED RECYCLING for the placement of a  
63 recycling bin on Village Hall property for collection of recycled papers at no cost to the Village.  
64 The Village will receive revenue from the company depending on the weight of the recycled  
65 paper. Currently, the Village does not earn any revenue on its recycled paper.  
66

67 Board of Trustees Committee meeting  
68 September 24, 2007

69  
70 Trustee McGreal reported the Southwest Conference of Mayors will be holding a “Household  
71 Hazardous Waste Disposal Day” on Saturday, October 27, 2007, at 159<sup>th</sup> & Lorel, Oak Forest,  
72 Illinois between the hours of 8:00 a.m. and 3:00 p.m. This will allow Alsip’s residents to  
73 properly dispose of household items such as batteries, insecticides, paints, and other household  
74 chemicals that if improperly disposed of could harm the environment. Flyers advertising the  
75 event are available at the Village Hall and the information will be placed on the Village’s  
76 website.

77  
78 Trustee McGreal will present the Monthly Activity Report for the Health Department.  
79

80 SEWER & WATER: No report.

81  
82 LICENSE REPORT: Trustee Graczyk presented a list of licenses dated September 24, 2007.  
83

84 PLANNING & ZONING REPORT: Trustee Michaels presented an Ordinance Amending the  
85 Permitted Uses in the B-1 Business District to Allow Automated Car Washes as a Permitted Use  
86 in the B-1 Business District to be referred to the Planning & Zoning Committee for a Public  
87 Hearing. Trustee Michaels asked for a consensus of the Board to refer this Ordinance to the  
88 Planning & Zoning Committee because the meeting is this Wednesday. There was no objection  
89 from the Board.

#### 90 REPORTS OF SPECIAL COMMITTEES

91  
92 VILLAGE PROPERTY: Mayor Kitching asked about the roof repairs and Trustee Michaels  
93 referred to Rodger Early. Mr. Early responded the Village is waiting for the contractor to submit  
94 a performance bond and because it was not included in the specifications there will be an  
95 additional cost to the Village.

96  
97 INSURANCE COMMITTEE: No report.

98 ORDINANCE & LEGISLATION: No report.

99 LOCAL IMPROVEMENT REPORT: No report.

100 BOAT LAUNCH: No report.

101 PRESENTATIONS, PETITIONS, COMMUNICATIONS: None.

102  
103 UNFINISHED BUSINESS: Trustee Shapiro reported he distributed “Cliffs Notes” on the  
104 International codes highlighting certain sections of the 668 page book.

105  
106 NEW BUSINESS: None.

107  
108 OPEN TO THE PUBLIC: Kimberly Harper, 12500 Deer Park Drive, presented the Board with a  
109 proposal and a petition signed by neighbors requesting help in stopping speeders trying to get to  
110 127<sup>th</sup> Street. Ms. Harper had two personal vehicles totaled by speeding vehicles and last Friday a  
111 vehicle came close to running into her home. Mayor Kitching responded the Village is also  
112 concerned, but speed bumps are out of the question because of Village liability. Mayor Kitching  
113 said an immediate patrol will be sent to the area for enforcement, and a traffic study will be  
114 conducted in order to consider the request for three way signs. Mayor Kitching asked Ms.  
115 Harper to call the Police immediately for any violations.

116  
117 ADJOURNMENT

118  
119 Motion by Trustee Graczyk to adjourn; seconded by Trustee McGreal. Motion carried at  
120 approximately 7:44 p.m.

121  
122 Respectfully submitted,

123  
124  
125 \_\_\_\_\_  
126 Deborah Venhuizen  
Village Clerk, Alsip, Illinois