

1 VILLAGE OF ALSIP
2 MINUTES OF
3 BOARD OF TRUSTEES COMMITTEE MEETING
4 October 29, 2007
5

6 Mayor Kitching called the Committee meeting to order at 7:30 p.m. Clerk Venhuizen called the
7 roll and the following members were present: Trustees Collins, Shapiro, Graczyk, Godfrey,
8 McGreal and Michaels. Also present Mayor Kitching, and Clerk Venhuizen.
9

10 MAYOR'S REPORT: Mayor Kitching reported a Special Board meeting is scheduled at
11 7:45 p.m., following tonight's Board of Trustees Committee meeting.
12

13 CLERK'S REPORT: No report.
14

15 FINANCE REPORT: Trustee Graczyk presented: a) a list of bills dated October 29, 2007;
16 b) request for approval of a vehicle sticker refund totaling \$27.00 to Chris Thompson, 4718 W.
17 115th Place, sticker lost, repurchased then found and returned; c) request to retain the services of
18 Timothy W. Sharpe, Actuary, to provide actuarial services-post employment healthcare to
19 comply with GASB 45 requirements at a cost not-to-exceed \$3,000.
20

21 FIRE DEPARTMENT REPORT: Trustee Collins presented: a) request for authorization for the
22 Fire and Police Commission to hire one person from the established eligibility list to replace
23 retiree Kevin Michaels. The new firefighter will not be hired before February 1, 2008. b) request
24 from the Foreign Fire Tax Board for two minor changes to the original ordinance adopted
25 December 2, 1991. Change #1, Article IX – Expenditures, Section 1; increase the dollar amount
26 that can be approved at a meeting by a majority vote of the Foreign Fire Tax Board membership
27 from \$500.00 to \$1500.00, and Change #2, Article VI-Duties of Officers, Section 4; change the
28 current policy of all vouchers must be approved by the Board of Trustees to all vouchers
29 exceeding \$1500 must be approved by the Board of Trustees. It will continue to be the policy
30 that all purchases must be approved by both the Foreign Fire Board and Chief Geraci, and all
31 bank statements will continue to be forwarded to the Village Treasurer. The reason for the
32 change is the original ordinance was passed on December 1991, and \$500 went much further in
33 regard to the purchase of equipment. There have been recent occasions where the purchase of
34 equipment was delayed 2-3 weeks awaiting a committee meeting to be introduced, then Board
35 meeting to be approved.
36

37 POLICE DEPARTMENT REPORT: Trustee Shapiro reported: a) Officer Nicole Bires will be
38 returning to work at the police department on November 15, 2007. Officer Bires has spent the
39 past 15 months in the service to our country on active military duty deployed in Iraq as a captain
40 in the U.S. Army. Speaking on behalf of the Village Board, Trustee Shapiro welcomed Officer
41 Bires back. b) Crossing Guard Evelyn Fertwagner was featured in last Tuesday's edition of "On
42 The Job" in the Southtown Economist newspaper for her 44 years of service to the community.
43 Evelyn does a great job for us and looks forward to many more years of working as a crossing
44 guard at Stony Creek School.
45

46 Chief Troy updated the Board on an incident at Prairie Junior High on Friday, October 26, 2007
47 concerning ammunition found in the school The school was placed on lock down. Two
48 offenders were taken into custody that day and charged and a third offender was taken into
49 custody today and charges are pending.
50

51 PUBLIC WORKS DEPARTMENT REPORT: Trustee Collins presented: a) Notice from
52 ComEd regarding tree trimming scheduled for December 2007. Asplundh Tree Expert Company
53 has been contracted by ComEd to trim trees interfering with electric wires in the following areas
54 of the Village: Loveland to Pulaski, from 123rd Street to 127th Street, Kenneth Avenue to Pulaski,
55 from 127th Street to 131st Street and Laporte Avenue to Blossom Drive, from 127th Street to 131st
56 Street. ComEd will notify residents of this service via post cards. All question or comments
57 should be directed to vegetation management representative at 1-800-EDISON1.
58

59 BUILDING DEPARTMENT REPORT: Trustee Shapiro presented: a) request from the Alsip
60 Chamber of Commerce for permission to place a portable sign on the front lawn of their office at
61 12159 S. Pulaski, and placement of up to a dozen plastic signs around the Village to publicize
62 the Craft Fair on November 10, 2007 at Apollo Park, and waiver of any associated fees. A
63 consensus approval was requested and received.
64

65 HEALTH & POLLUTION: Trustee McGreal will have a report next week.
66

67 Board of Trustees Committee meeting
68 October 29, 2007

69
70 SEWER & WATER: Trustee Godfrey presented: a) Joe Hermann, a loyal and dependable
71 employee of the Alsip Water Department will be leaving after nearly 18 years of service.
72 Requesting authorization to hire a replacement specifying candidates must possess the
73 qualifications equivalent to those of a "Class One Operator." b) request for authorization to hire
74 an additional full-time employee pending approval of the Finance Director; c) request for
75 authorization to have Drikow Engineering to conduct a preliminary engineering study for the 24"
76 water main crossing the Cal-Sag Channel, at an estimated cost of \$16,400. Funds will be
77 provided from the Water Bond revenues; d) request for approval of the minutes of the October
78 15, 2007 Water Committee Meeting.

79
80 LICENSE REPORT: Trustee Graczyk presented: a) list of licenses dated October 29, 2007; b)
81 request for approval of a business license refund Jane Ann Hurst, Herbal Nutritional Network,
82 4350 West 129th Street, totaling \$40.00. No longer does business at Swap-O-Rama; c) a
83 Resolution Regarding the Class 6b Real Estate Tax Incentive Renewal Application of Honeywell
84 International, Inc.

85
86 PLANNING & ZONING REPORT: Trustee Michaels presented; a) request for approval to refer
87 to Planning & Zoning Commission for the November 14, 2007 Hearing, the following: I-1
88 special use for James Ornealas, 12400 S. Keeler, for Internet Automobile Sales, and I-1 special
89 use for James Fett, 4920 W. 128th Place, auto sales and auto detailing.

90
91 REPORTS OF SPECIAL COMMITTEES

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93 VILLAGE PROPERTY: Trustee Michaels reported the Village Hall roof should be completed
94 at the beginning of next week. The sections over Finance, Mayor, Clerk and court room are
95 completed. Pratte has started on the PD side and looks to be done with that section by the end of
96 the week. The entire installation of the new roof should be completed by the end of next week.

97
98 INSURANCE COMMITTEE: No report.

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100 ORDINANCE & LEGISLATION: No report.

101
102 LOCAL IMPROVEMENT REPORT: No report.

103
104 BOAT LAUNCH: Trustee McGreal reported the Boat Launch closes October 31, 2007 for the
105 season. Vince Cullen reported specifications are being prepared for the repairs to the dock and
106 the work is scheduled for Spring of 2008.

107
108 PRESENTATIONS, PETITIONS, COMMUNICATIONS: None.

109
110 UNFINISHED BUSINESS: None.

111
112 NEW BUSINESS: None.

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114 ADJOURNMENT

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116 Motion by Trustee Collins to adjourn; seconded by Trustee Godfrey. Motion carried at
117 approximately 7:44 p.m.

118
119 Respectfully submitted,

120
121 _____
122 Deborah Venhuizen
123 Village Clerk, Alsip, Illinois