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VILLAGE OF ALSIP  
MINUTES OF  
BOARD OF TRUSTEES COMMITTEE MEETING  
March 12, 2007

Mayor Kitching called the Committee meeting to order at 7:30 p.m. Clerk Venhuizen called the roll as follows: Present: Trustees Castaldo, Quinn, Collins, Shapiro, Graczyk and Godfrey. Also present Mayor Kitching, and Clerk Venhuizen.

MAYOR'S REPORT: Mayor Kitching introduced representatives of the Cook County Development Block Grant Program, Bernita Lucas, Robbins, Il. and Dean Maiben, Community Development Planner, Cook County explained the program. In response to a question on Village involvement and Ms. Lucas explained the Village of Alsip cannot be serviced without authorization from the Board, and beyond that there are no other expectations. The rationale for the program is centered on code violations, making sure the homes are brought up to code. The county will have a relationship with the person responsible for handling Village codes. The resident receives no direct money, the county provides the services, and the contractors, and the contractors must be licensed by the Village of Alsip. An interest free loan is provided to the homeowner and a lien is placed on the property. When the property is sold or there is a change in the title, the loan becomes due in a one time fee. The homeowner must have equity in the home.

Dean Maiben explained the program is called owner occupied single family rehabilitation and requires the owner to reside on the property. HUD provides community development block grant to county and county distributes to municipalities who do not have their own grant program. Mr. Maiben reported there are no strings attached to this program for the Village, it is between the owner and the agency.

CLERK'S REPORT: Clerk Venhuizen reported: a) the IDOT MFT allotment report for February, 2007 will be presented; b) in order to comply with mandates of the U.S. Post Office it is recommended the Village rent a Pitney Bowes postage meter machine at a cost of \$343.00 per month (\$11.00 per month less than the current rental); c) updating the plaques in the lobby at a cost of \$56.70 per plaque; d) reminder that Statement of Economic Interest forms are due; e) the winner of the vehicle sticker contest will be invited to next Monday's meeting; f) following discussion on making the vehicle sticker the same as the truck sticker it was a consensus of the Board to keep the current stickers, one for truck and one for vehicle. Clerk Venhuizen reported the wording on the truck sticker will run along the side.

FINANCE REPORT: Trustee Graczyk reported the following will be presented: a) a list of bills dated March 12, 2007; b) transfer tax refund for Ryan M. and Renee Oganovich, 5224 W. 121<sup>st</sup> Place totaling \$731.50; c) 6B application request from LLC, 11859 S. Central Avenue; d) request for authorization to start the procedure to obtain the proposed bond for Water and Sewer Department.

FIRE DEPARTMENT REPORT: Trustee Collins reported: a) the U.S. Department of Homeland Security has awarded \$186,500.00 Assistance to Firefighters Grants (AFG) to the Alsip Fire Department. The Alsip Fire Department recommends using the fund to purchase personal protective equipment and to install vehicle exhaust extraction systems at both fire stations. Project Cost: \$186,500 Federal Share (\$177,175) Alsip Share \$9,325. A special thanks was given to Firefighter Reka Bodoni for her diligence and many hours of work attempting to secure this grant. b) a letter of thanks will be presented.

POLICE DEPARTMENT REPORT: Trustee Shapiro presented the following: a) a request for approval to purchase three (3) in-car video recording systems, L3Mobile Vision video recording units at a unit cost of \$5,295, through the Illinois state purchase contract. (budgeted item); b) block party request from Amer Rostuir, 12109 S. Lockwood, with a live band on Saturday, July 21, 2007, 6-10 p.m.; c) Police Department February 2007 report.

PUBLIC WORKS DEPARTMENT REPORT: Trustee Castaldo will present the February 2007 Public Works report.

67 Board of Trustees Committee Meeting

68 March 12, 2007

69 Page two

70

71 BUILDING DEPARTMENT REPORT: Trustee Shapiro presented: a) the Building Department  
72 monthly report for February, 2007; b) request from LA Fitness for a variance to the Chicago  
73 Plumbing Codes as to the number of plumbing fixtures required for their building located at 121<sup>st</sup>  
74 & Cicero; c) request for an extension on time for an office trailer for Strictly Trucking at 12260  
75 Shirley Lane with a recommendation of sixty days; d) request for permission to erect activity  
76 signs from the Blue Island Park District; e) request for a building permit refund #06-5846 from  
77 Labriola Baking Company, 5324 West 123<sup>rd</sup> Place.

78

79 HEALTH & POLLUTION: No report.

80

81 SEWER & WATER: Trustee Quinn presented a recommendation from Mr. Behrens to move  
82 ahead with the purchase of the bonds.

83

84 LICENSE REPORT: Trustee Godfrey presented: a) list of licenses dated 3/12/07; b) request to  
85 obtain a one day special event business license from Crescent Jewelers to hold a one-day antique  
86 appraisal buying show at the Double Tree Hotel on March 28, 2007; c) letter of commendation.

87

88 PLANNING & ZONING REPORT: Trustee Quinn presented a request for approval of Plan  
89 Commission Case 2007-06 a request by James Fiore for a re-subdivision of property located at  
90 12030 South Lawler Avenue, Alsip, Illinois, approved 6-2. Trustee Quinn questioned the lack of  
91 an utility easement to ensure that Mr. Fiore or future owners cannot cut power to the other home.  
92 Discussion followed with Mr. Fiore. Trustee Quinn When the subdivision is approved the plat  
93 has to show a 10' permanent easement for utilities.

94

#### 95 REPORTS OF SPECIAL COMMITTEES

96

97 VILLAGE PROPERTY: Trustee Castaldo presented the resignation of a cleaning person  
98 effective May 16, 2007, and a request for authorization to hire a replacement.

99

100 INSURANCE COMMITTEE: No report.

101

102 ORDINANCE & LEGISLATION: Trustee Collins presented: a) an ordinance to increase the  
103 water and sewer rates for the Village of Alsip; b) an ordinance adopting a new Chapter 21  
104 (Community Antenna Television Systems) to the Village of Alsip Municipal Code Requiring  
105 Community Antenna Television Systems to Obtain Franchises.

106

107 LOCAL IMPROVEMENT REPORT : Trustee Castaldo reported sidewalk replacement program  
108 specifications are being prepared.

109

110 BOAT LAUNCH – no report.

111 PRESENTATIONS, PETITIONS, COMMUNICATIONS none.

112 UNFINISHED BUSINESS: None.

113 NEW BUSINESS. None.

114

115 PUBLIC PORTION: Mr. Joseph Bochnak, 5111 W. 111<sup>th</sup> Street, questioned where the County  
116 is getting the money for the Block Grant Program when they are operating at a deficit.

117 Stan Marek, 3759 W. 120<sup>th</sup> Street, asked what happens to money if value of home increases as a  
118 result of the improvements possible through the grant.

119

#### 120 ADJOURNMENT

121

122 Motion by Trustee Graczyk to adjourn; seconded by Trustee Collins. Motion carried at  
123 approximately 8:20 p.m.

124

125 Respectfully submitted,

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128

129 \_\_\_\_\_  
Deborah Venhuizen

130 Village Clerk, Alsip, Illinois