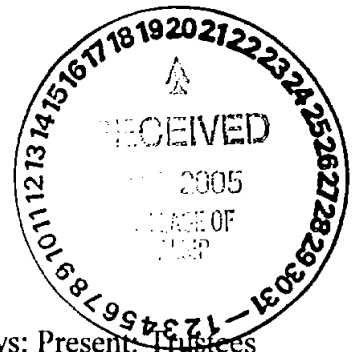


VILLAGE OF ALSIP
MINUTES OF
BOARD OF TRUSTEES MEETING
May 16, 2005



- 1) Meeting was called to order at 7:30 p.m. The roll was called as follows: Present: Trustees Castaldo, Ceretto, Quinn, Collins, Shapiro and Graczyk. Also present Mayor Kitching, Village Clerk Venhuizen, and Attorney Todd Hayden, to be appointed.

BID OPENING

- 2) Mayor Kitching reported a request for bids was advertised and the bid opening was scheduled for the May 16, 2005 meeting, and requested the Village Clerk to open the bids.
- 3) Clerk Venhuizen reported the following bids were received for the Alsip Street Reconstruction Project:

<u>Company</u>	<u>Total Bid</u>
Gallagher Asphalt Corp, Alsip	\$429,821.15
Crowley Sheppard Asphalt, Chicago Ridge	\$450,212.00
Alpha Construction, Hazel Crest	\$472,936.80
Central Blacktop Co., Inc., LaGrange	\$488,425.75
K-Five Construction, Lemont	\$533,700.70

- 4) Motion by Trustee Quinn to close the bidding and refer the bids to the Village engineer for review and recommendation; seconded by Trustee Ceretto. All in favor; none opposed. Motion carried.

APPROVAL OF MINUTES

- 5) Motion by Trustee Quinn to approve the minutes of the May 2, 2005 Board meeting as presented; seconded by Trustee Ceretto. All in favor; none opposed. Motion carried.
- 6) Motion by Trustee Quinn to approve the minutes of the May 9, 2005 committee meeting as presented; seconded by Trustee Castaldo. All in favor; none opposed. Motion carried.

MAYOR'S REPORT

- 7) Mayor Kitching appointed the legal firm of Robbins Schwartz Nicholas Lifton & Taylor, Ltd., and introduced Attorney Todd K. Hayden in attendance.
- 8) Motion by Trustee Collins to accept the appointment of Robbins Schwartz Nicholas Lifton & Taylor, Ltd. and the Village of Alsip legal firm; seconded by Trustee Shapiro. Trustee Ceretto asked if there was a written fee structure, and Attorney Hayden responded the fees are \$155 per hour, plus \$1,000 monthly retainer. Mayor Kitching reported a copy of the written fee structures would be forwarded to the Trustees, and they were cheaper than the previous legal firm. Trustee Ceretto expressed concern with not having this information prior to voting on acceptance of the appointment. Trustee Ceretto asked about mileage and Attorney Hayden responded mileage fees are in accordance with the IRS rates. Additional costs are \$1.00 per page for faxes and 10 cents a copy for anything over 25 copies. In response to a question from Trustee Ceretto regarding any additional charges, Attorney Hayden responded there should not be any.
- 9) Trustee Quinn asked for the term of the appointment and Mayor Kitching responded one year, May 1, 2005 - April 30, 2006
Roll #1 - AYES: Trustees Shapiro, Collins, Graczyk, and Mayor Kitching..
PRESENT: Trustees Castaldo, Ceretto and Quinn.
Motion carried 4-3.

- 10) Mayor Kitching appointed Tom Lang, Robinson Engineering, as the Village Engineer for the term May 1, 2005 - April 30, 2006.
- 11) Motion by Trustee Quinn to accept the appointment of Tom Lang, Robinson Engineering, as the Village Engineer for the term May 1, 2005 - April 30, 2006; seconded by Trustee Castaldo.
Roll #2 - AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins, Graczyk.
Motion carried 6-0.
- 12) Mayor Kitching reported the next appointments are 30-day temporary appointments and no Board action is required. Mayor Kitching appointed Greg Palumbo as temporary Administrative Assistant to the Mayor, and Michael Spomberg as temporary Building Commissioner.
- 13) Mayor Kitching reported that agenda item (c) salary ordinance and (d) salary ordinance for Village Administrator will not be necessary because of the emergency appointments.
- 14) Mayor Kitching called for a motion approving the previously agreed upon committee assignments.
- 15) Motion by Trustee Quinn to approve the committee assignments; seconded by Trustee Castaldo. Trustee Quinn requested the list of the Chairpersons for each committee be read into the records. Mayor Kitching read the list as follows:

<u>Standing Committees</u>	<u>Chairperson</u>
Finance	Trustee Ceretto
Fire	Trustee Collins
Police	Trustee Ceretto
Public Works	Trustee Castaldo
Building	Trustee Shapiro
Health/Pollution	Trustee Castaldo
Water/Sewer	Trustee Quinn
License	Trustee Graczyk
Planning/Zoning	Trustee Quinn
<u>On Call Committees</u>	
Village Properties	Trustee Castaldo
Insurance	Trustee Collins
Ordinance/Legislation	Trustee Collins
Local Improvements	Trustee Castaldo
Boat Launch	Trustee Graczyk

- 16) Mayor Kitching reported there are three members on each committee and most issues are reviewed by committee prior to consideration by the Board. All in favor; none opposed. Motion carried.
- 17) Mayor Kitching reported agenda item (e) Village Attorney Bond does not create any liability to the Village or cost the Village any money, but does require a vote.
- 18) Motion by Trustee Collins to accept the Village Attorney Bond and place on file; seconded by Trustee Shapiro. All in favor; none opposed. Motion carried.

CLERK'S REPORT

- 19) Clerk Venhuizen had no report. Clerk Venhuizen questioned the committee meeting scheduled for May 31, 2005, which is the Tuesday following a holiday. Following discussion it was decided to leave the schedule as submitted.

- 20) ATTORNEY REPORT - no report.
- 21) ENGINEER'S REPORT - no report.

FINANCE REPORT

- 22) Motion by Trustee Ceretto to approve the May 16, 2005 Accounts Payable list of bills totaling \$1,002,372.73, and authorize the Village Treasurer to draw the vouchers and the Mayor and Clerk to sign same; seconded by Trustee Castaldo.
Roll #3 - AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins, Graczyk.
Motion carried 6-0.
- 23) Motion by Trustee Ceretto to approve a \$25.00 refund to Amber Mechanical, duplicate purchase of vending machine sticker; seconded by Trustee Quinn.
Roll #4 - AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins, Graczyk.
Motion carried 6-0.
- 24) Trustee Ceretto reported the projections for the new fiscal year for Revenue Sharing show an expected increase of 3.2% or \$3.44 per capital, resulting in an overall increase in shared revenue of an estimated \$68,000.
- 25) Motion by Trustee Quinn to accept the finance committee report as presented; seconded by Trustee Castaldo. All in favor; none opposed. Motion carried.

FIRE DEPARTMENT

- 26) Trustee Collins reported on receipt of correspondence from Chief Geraci, following a conversation with Mayor Kitching, recommending the appointment of Lt. Timothy Walsh to the Deputy Chief of Training position.
Trustee Collins asked for a motion accepting the appointment of Lt. Timothy Walsh as Deputy Chief of Training and Safety, with the swearing-in to take place in the future.
Mayor Kitching asked if Trustee Collins wanted to table this item, and Trustee Collins responded no.
- 27) Motion by Trustee Shapiro to appoint Lt. Timothy Walsh as Deputy Chief of Training and Safety and swear-in later; there was no second.
- 28) Mayor Kitching requested this item be tabled.
- 29) Motion by Trustee Collins to table the filling of the Deputy Chief of Training and Safety position; seconded by Trustee Quinn. All in favor; none opposed. Motion carried.
- 30) Motion by Trustee Collins to authorize the Mayor to sign an agreement with Medical Reimbursement Services for a three year period, June 1, 2005 - May 31, 2008, which includes a \$3.00 increase per invoice; seconded by Trustee Castaldo.
Roll #5 - AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins, Graczyk.
Motion carried 6-0.
- 31) Motion by Trustee Collins to accept and place on file a thank you letter from Girl Scout Troop 1116; seconded by Trustee Quinn. All in favor; none opposed. Motion carried.
- 32) Motion by Trustee Ceretto to accept the fire department committee report as presented; seconded by Trustee Quinn. All in favor; none opposed. Motion carried.

POLICE DEPARTMENT

- 33) Motion by Trustee Ceretto to approve outside training for Lt. Radz and Chief Dalzell on June 2, 2005 at a cost of \$220; seconded by Trustee Quinn.
Roll #6 - AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins, Graczyk.
Motion carried 6-0.
- 34) Motion by Trustee Ceretto to approve the purchase of ammunition totaling \$1,070.14 from Shore Galleries; seconded by Trustee Castaldo.
Roll #7 - AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins, Graczyk.
Motion carried 6-0.
- 35) Trustee Ceretto referred the petition signed by residents of 115th and 116th Street concerning parking problems to the Police Department for review, and one party request for June 4, 2005 with a live band from 4 p.m. to 11 p.m., and one party request with a live band from 3 p.m. to 11 p.m. on June 25, 2005 to the Police Department for review.
- 36) Motion by Trustee Quinn to accept the police committee report as presented; seconded by Trustee Castaldo. All in favor; none opposed. Motion carried.

PUBLIC WORKS DEPARTMENT

- 37) Motion by Trustee Castaldo to accept and place on file the May 9, 2005 Public Works Monthly Activity Report; seconded by Trustee Quinn. All in favor; none opposed.
Motion carried.
- 38) Motion by Trustee Quinn to accept the public works committee report as presented; seconded by Trustee Ceretto. All in favor; none opposed. Motion carried.

BUILDING DEPARTMENT

- 39) Motion by Trustee Shapiro to approve the release of a completion bond totaling \$150 for the property at 12055 S. Leamington Avenue; seconded by Trustee Castaldo.
Roll #8 - AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins, Graczyk.
Motion carried 6-0.
- 40) Motion by Trustee Quinn to accept the building committee report as presented; seconded by Trustee Castaldo. All in favor; none opposed. Motion carried.
- 41) HEALTH & POLLUTION - no report.
- 42) SEWER & WATER - no report.

LICENSE

- 43) Motion by Trustee Graczyk to grant a license to the Frosted Mug, 11541 S. Pulaski, for a one day garage sale on May 22, 2005, pending compliance with Village requirements; seconded by Trustee Castaldo. All in favor; none opposed. Motion carried.
- 44) Motion by Trustee Graczyk to approve a list of licenses dated 5/16/05, excluding two dated 5/12/05; seconded by Trustee Quinn. All in favor; none opposed. Motion carried.
- 45) Trustee Graczyk thanked the Double Tree and the children from Lane School for planting a tree at the Boat Launch.
- 46) Motion by Trustee Ceretto to accept the license committee report as presented; seconded by Trustee Castaldo. All in favor; none opposed. Motion carried.

- 47) PLANNING & ZONING - no report.

VILLAGE PROPERTY

- 48) Motion by Trustee Castaldo to approve the bid from Roy's Landscaping totaling \$49,864 for landscaping improvements at Heritage I; seconded by Trustee Quinn.
Roll #9 - AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins, Graczyk.
Motion carried 6-0.
- 49) Motion by Trustee Ceretto to accept the village property committee report as presented; seconded by Trustee Quinn. All in favor; none opposed. Motion carried.

INSURANCE

- 50) Motion by Trustee Collins to approve the new COBRA rates effective June 1, 2005, \$547.60 single, and \$1,298.99 family; seconded by Trustee Quinn.
Roll #10 - AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins, Graczyk.
Motion carried 6-0.
- 51) Motion by Trustee Quinn to accept the insurance committee report as presented; seconded by Trustee Castaldo. All in favor; none opposed. Motion carried.
- 52) ORDINANCE & LEGISLATION - no report.
- 53) LOCAL IMPROVEMENT - no report.
- 54) BOAT LAUNCH - no report.
- 55) OLD BUSINESS - none.
- 56) NEW BUSINESS - none.

ADJOURNMENT:

- 57) Motion by Trustee Quinn to adjourn; seconded by Trustee Castaldo. All in favor; none opposed. Meeting adjourned at approximately 8:15 p.m.

Respectfully submitted,

Deborah Venhuizen, Village Clerk
Village of Alsip

