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VILLAGE OF ALSIP  
MINUTES OF  
BOARD OF TRUSTEES SPECIAL MEETING  
July 5, 2005



Meeting was called to order at 7:30 p.m. The roll was called as follows: Trustees Castaldo, Ceretto, Quinn, Collins, Shapiro and Graczyk. Also present Mayor Kitching, Village Clerk Venhuizen and Attorney Mathias Delort.

Motion by Trustee Quinn to accept and place on file the minutes of the June 20, 2005 Board of Trustees meeting and the June 27, 2005 Committee meeting; seconded by Trustee Shapiro. Trustee Quinn amended the June 27, 2005 minutes to delete Building Commissioner name under appointments. All in favor; none opposed. Motion carried.

Mayor Kitching reported a legal notice was published in the Alsip Express on June 16, 2005, requesting bids for a 2005 diesel powered tractor with 72" rotary mower.

Motion by Trustee Quinn to dispense with the normal order of business in order to conduct a bid opening; seconded by Trustee Ceretto. All in favor; none opposed. Motion carried.

Motion by Trustee Ceretto to authorize the Village Clerk to open and read the bids received; seconded by Trustee Quinn. All in favor; none opposed. Motion carried.

Clerk Venhuizen opened and read the following bids:

Martin Implement Sales, Orland Park	\$39,666.00
Central Park Warehouse, Tinley Park	\$42,978.00

Motion by Trustee Castaldo to refer the bids to the Public Works committee for review and recommendation; seconded by Trustee Ceretto. All in favor; none opposed. Motion carried.

Mayor Kitching called for a motion to recess into executive session to discuss appointments, employment and compensation of specific employees of the Village, and to discuss litigation pending against the Village.

Motion by Trustee Ceretto to move into executive session; seconded by Trustee Collins.

**Roll #1: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins and Graczyk. Motion carried 6-0. So moved at 7:40 p.m.**

Mayor Kitching called the meeting back to order at approximately 8:40 p.m.

**MAYOR'S REPORT**

Motion by Trustee Ceretto to authorize legal council to proceed with pending litigation as recommended in closed session; seconded by Trustee Collins.

**Roll #2: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins and Graczyk. Motion carried 6-0.**

Motion by Trustee Shapiro to give advice and consent to the Mayor's appointment of Mike Spongberg as Building Commissioner with term expiring May 1, 2006; seconded by Trustee Collins. Trustee Ceretto commented four were people interviewed for the two positions and as a Board member he had no input. Interviews were conducted by persons outside the Village with limited input from Alsip Trustees. Trustee Ceretto wanted to expand the search and redefine the Finance Director's position and not add another \$22,000 to the budget for the next four years. Mayor Kitching responded interviews were conducted and these were his appointments.

65  
66 **Roll #3: AYES: Trustees Shapiro, Collins and Graczyk. NAYS: Trustee**  
67 **Ceretto. PRESENT: -Trustees Castaldo and Quinn. Motion carried.**  
68

69 Motion by Trustee Collins to give advice and consent to the Mayor's appointment  
70 of Greg Palumbo as Finance Director with term expiring May 1, 2006, with the  
71 understanding a contract will be presented at a future meeting; seconded by  
72 Trustee Graczyk. Trustee Quinn commented this is a new position with a \$12,000  
73 annual increase over the Village Administrator position which is contrary to  
74 campaign promises.

75 **Roll #4: AYES: Trustees Shapiro, Collins, Graczyk and Mayor Kitching.**  
76 **NAYS: Trustees Castaldo, Quinn and Ceretto. Motion carried.**  
77

78 Motion by Trustee Quinn to give advice and consent to the Mayor's appointments  
79 as follows: part-time Building Inspector, John Justin, part-time Electrical  
80 Inspector, Donald Gregerson, part-time Electrical Inspector, John Sullivan, part-  
81 time Plumbing Inspector, Bill Welch, Facilities Manager, Rodger Early, Fire  
82 Chief, Charles Geraci, Deputy Fire Chief Fire Prevention, Joseph Schmitt; part-  
83 time Health Inspector, Linda Calvillo, Police Chief, Richard Dalzell, Deputy  
84 Police Chief, Robert Stark, Deputy Police Chief, James Krass, Police Lieutenant,  
85 Randy Kessler, Police Lieutenant, Christopher Radz, Road & Bridge  
86 Commissioner, Vincent Cullen, Road & Bridge Foreman, Steve Martinez,  
87 Treasurer, Jerome Balcerak, Assistant Treasurer, Elizabeth Gonzalez, Payroll  
88 Clerk, Lisa Willman, Information Technology Manager, Michael Rugar, Water  
89 Commissioner, Michael Behrens, Water Department Foreman, Daniel Tryban,  
90 with terms expiring May 1, 2006; seconded by Trustee Castaldo.

91 **Roll #5: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins and**  
92 **Graczyk. Motion carried 6-0.**  
93

94 Mayor Kitching presented a request from the Sprinkler Fitters Union for a one-  
95 day liquor license for their Open House on August 27, 2005, 12 p.m.-8 p.m.  
96

97 Motion by Trustee Collins to approve a one-day liquor license to the Sprinkler  
98 Fitters' Union for their Open House on August 27, 2005, 12 p.m.-8 p.m.;  
99 seconded by Trustee Quinn. All in favor; none opposed. Motion carried.  
100

#### 101 CLERK'S REPORT

  
102

103 Clerk Venhuizen reported attendance at the Illinois Municipal League Newly  
104 Elected Officials Conference at a total cost of \$215.95.  
105

106 Motion by Trustee Collins to accept the clerk's report as presented; seconded by  
107 Trustee Graczyk. All in favor; none opposed. Motion carried.  
108

#### 109 ATTORNEY'S REPORT

  
110

111 Attorney Delort recommended when a request requiring an ordinance receives  
112 approval by consensus of the Board, the Village attorney be advised to prepare the  
113 ordinance for the next Village Board meeting.  
114

115 Attorney Delort presented an ordinance regarding hours of operation for pool  
116 halls.  
117

118 Motion by Trustee Quinn to adopt Ordinance 2005-7-1, AN ORDINANCE  
119 REGARDING THE HOURS OF OPERATION FOR POOL HALLS AND  
120 BILLIARD PARLORS; seconded by Trustee Ceretto.

121 **Roll #6: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins and**  
122 **Graczyk. Motion carried 6-0.**  
123  
124

125 Board of Trustees meeting  
126 July 5, 2005

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127  
128 Attorney Delort presented an ordinance granting a variance extension to Chateau  
129 Bu Sche.

130  
131 Motion by Trustee Quinn to adopt Ordinance 2005-7-2, AN ORDINANCE  
132 GRANTING A VARIANCE EXTENSION FOR THE CHATEAU BU SCHE  
133 LOCTED AT 11535 S. CICERO AVENUE; seconded by Trustee Ceretto.  
134 **Roll #7: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins and**  
135 **Graczyk. Motion carried 6-0.**

136  
137 Attorney Delort presented an ordinance updating the Plumbing code.

138  
139 Motion by Trustee Quinn to adopt Ordinance 2005-7-3, AN ORDINANCE  
140 UPDATING THE PLUMBING CODE; seconded by Trustee Ceretto.  
141 **Roll #8: AYES: Trustees Ceretto, Shapiro, Collins and Graczyk.**  
142 **NAYS: Trustees Castaldo and Quinn. Motion carried.**

143  
144 Attorney Delort presented an ordinance granting a fence variance for 11421 S.  
145 Magnolia Lane.

146  
147 Motion by Trustee Quinn to adopt Ordinance 2005-7-4, AN ORDINANCE  
148 GRANTING A FENCE HEIGHT VARIANCE FOR PROPERTY LOCATED  
149 AT 11421 S. MAGNOLIA LANE; seconded by Trustee Shapiro.  
150 **Roll #9: AYES: Trustees Shapiro, Collins, Graczyk and Mayor Kitching.**  
151 **NAYS: Trustee Castaldo, Ceretto and Quinn. Motion carried.**

152  
153 Attorney Delort reminded the Board that at the meeting in two weeks the  
154 Appropriation Ordinance will be considered.

155  
156 Attorney Delort reported a check was received from AmCoat totaling \$18,000,  
157 which resulted from a law suit filed by the previous administration.

158  
159 Attorney Delort presented a resolution authorizing attendance at the Illinois  
160 Municipal League Conference, with reimbursement to participants based on  
161 receipts presented with a cap of \$400 each. Clerk Venhuizen read the Resolution  
162 for the record.

163  
164 Motion by Trustee Collins to adopt Resolution 7-R-1, A RESOLUTION  
165 AUTHORIZING ATTENDANCE AT ILLINOIS MUNICIPAL LEAGUE'S  
166 ANNUAL CONFERENCE; seconded by Trustee Graczyk.  
167 **Roll #10: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins and**  
168 **Graczyk. Motion carried 6-0.**

169  
170 Motion by Trustee Collins to accept the attorney's report as presented; seconded  
171 by Trustee Quinn. All in favor; none opposed. Motion carried.

172  
173 FINANCE REPORT

174  
175 Motion by Trustee Ceretto to approve the July 5, 2005 Accounts Payable list of  
176 bills totaling \$602,342.36, and authorize the Village Treasurer to draw the  
177 vouchers and the Mayor and Clerk to sign same; seconded by Trustee Quinn.  
178 **Roll #11: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins and**  
179 **Graczyk. Motion carried 6-0.**

180  
181 Motion by Trustee Ceretto to approve refund of transfer tax to Steven & Joan  
182 Rosecrants, 5850 W. 124<sup>th</sup> Place, totaling \$721.00, and approve refund of transfer  
183 tax to Richard & Mary Elzinga, 5851 W. 125<sup>th</sup> Place, totaling \$652.75; seconded  
184 by Trustee Quinn.  
185 **Roll #12: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins and**  
186 **Graczyk. Motion carried 6-0.**

187 Board of Trustees meeting  
188 July 5, 2005 page four

189  
190 Trustee Ceretto reported a 15-16% gap in revenues vs. expenses for the budget.

191  
192 Motion by Trustee Collins to accept the finance committee report as presented;  
193 seconded by Trustee Quinn. All in favor; none opposed. Motion carried.

194  
195 FIRE DEPARTMENT – no report.

196  
197 POLICE DEPARTMENT

198  
199 Motion by Trustee Ceretto to approve the following parties: 4402-4430 W. 127<sup>th</sup>  
200 Place, August 27, 2005, 6-11 p.m., 11745 S. Kildare, July 16, 2005, 5-9 p.m.,  
201 11700-11800 LeClaire, July 10, 2005, 2-10 p.m.; seconded by Trustee Collins.  
202 All in favor; none opposed. Motion carried.

203  
204 Motion by Trustee Ceretto to ratify the consensus of the Board to grant  
205 authorization for the Lighthouse Church to erect a tent to cover stage and  
206 instruments on July 3, 2005 for their annual festival; seconded by Trustee Quinn.  
207 All in favor; none opposed. Motion carried.

208  
209 Motion by Trustee Graczyk to accept the police committee report as presented;  
210 seconded by Trustee Collins. All in favor; none opposed. Motion carried.

211  
212 PUBLIC WORKS DEPARTMENT

213  
214 Trustee Castaldo updated the Board on notification from ComEd on trimming of  
215 trees.

216  
217 Motion by Trustee Castaldo to approve the promotion of Greg Fandl to Class I,  
218 Equipment Operation effective the first day of the pay period following the Board  
219 meeting; seconded by Trustee Quinn.

220 **Roll #13: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins and**  
221 **Graczyk. Motion carried 6-0.**

222  
223 Motion by Trustee Castaldo to accept the retirement notification from Steve  
224 Garrett, effective September 19, 2005; seconded by Trustee Collins. All in favor;  
225 none opposed. Motion carried.

226  
227 Motion by Trustee Castaldo to approve advertising for a full time employee for  
228 Public Works; seconded by Trustee Collins.

229 **Roll #14: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins and**  
230 **Graczyk. Motion carried 6-0.**

231  
232 Motion by Trustee Collins to accept the public works committee report as  
233 presented; seconded by Trustee Shapiro. All in favor; none opposed. Motion  
234 carried.

235  
236 BUILDING DEPARTMENT

237  
238 Motion by Trustee Shapiro to deny the request from Lombard Company to waive  
239 the building permit fees for an estimated four-million dollar project for Park  
240 Lawn, a not-for-profit organization; seconded by Trustee Collins.

241 **Roll #15: AYES: Trustees Ceretto, Shapiro, Collins and Graczyk.**  
242 **NAYS: Trustees Castaldo and Quinn. Motion carried.**

243  
244 Motion by Trustee Shapiro to deny the request from Holy Cross Lutheran Church,  
245 4041 W. 120<sup>th</sup> Street for waiver of permits costs and reimbursement of \$751.24  
246 already remitted; seconded by Trustee Graczyk.

247 **Roll #16: AYES: Trustees Ceretto, Shapiro, Graczyk, and Mayor Kitching.**  
248 **NAYS: Trustee Castaldo, Quinn and Collins. Motion carried.**

249 Board of Trustees meeting  
250 July 5, 2005 page five  
251  
252 Motion by Trustee Ceretto to accept the building committee report as presented;  
253 seconded by Trustee Quinn. All in favor; none opposed. Motion carried.  
254  
255 HEALTH & POLLUTION – no report.  
256  
257 SEWER & WATER  
258  
259 Trustee Quinn reported the Village's water supply is adequate and information on  
260 replacement of the pump will be presented next week.  
261  
262 Motion by Trustee Collins to accept the committee report as presented; seconded  
263 by Trustee Castaldo. All in favor; none opposed. Motion carried.  
264  
265 LICENSE  
266  
267 Motion by Trustee Graczyk to approve the list of licenses dated June 27, 2004;  
268 seconded by Trustee Quinn.  
269 **Roll #17: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins and**  
270 **Graczyk. Motion carried 6-0.**  
271  
272 Motion by Trustee Ceretto to accept the license committee report as presented;  
273 seconded by Trustee Collins. All in favor; none opposed. Motion carried.  
274  
275 PLANNING & ZONING REPORT  
276  
277 Motion by Trustee Quinn to refer the subdivision request for property at 11600  
278 LaPorte to Planning & Zoning for a Public Hearing; seconded by Trustee Ceretto.  
279 All in favor; none opposed. Motion carried.  
280  
281 Motion by Trustee Ceretto to accept the planning & zoning committee report as  
282 presented; seconded by Trustee Graczyk. All in favor; none opposed. Motion  
283 carried.  
284  
285 VILLAGE PROPERTY REPORT  
286  
287 Motion by Trustee Castaldo to authorize the Village attorney to review the history  
288 of problems associated with the air conditioning unit and recommend legal  
289 options; seconded by Trustee Quinn. All in favor; none opposed. Motion carried.  
290  
291 Motion by Trustee Ceretto to accept the village property committee report as  
292 presented; seconded by Trustee Quinn. All in favor; none opposed. Motion  
293 carried.  
294  
295 INSURANCE – no report.  
296  
297 ORDINANCE AND LEGISLATION – no report.  
298  
299 LOCAL IMPROVEMENTS  
300  
301 Motion by Trustee Castaldo to approve advertising for bid for the Sidewalk  
302 Replacement Program; seconded by Trustee Ceretto. All in favor; none opposed.  
303 Motion carried.  
304  
305 Motion by Trustee Ceretto to accept the local improvement committee report as  
306 presented; seconded by Trustee Quinn. All in favor; none opposed. Motion  
307 carried.  
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Board of Trustees meeting  
July 5, 2005

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BOAT LAUNCH

Trustee Graczyk reported there was no need for additional lighting on July 3, 2005, and Village employees should receive t-shirts within two weeks.

Motion by Trustee Ceretto to accept the boat launch committee report as presented; seconded by Trustee Collins. All in favor; none opposed. Motion carried.

UNFINISHED BUSINESS – none.

NEW BUSINESS – none.

ADJOURNMENT

Motion by Trustee Quinn to adjourn the meeting and move into executive session for the purpose of discussing collective bargaining with no decision required; seconded by Trustee Collins.

**Roll #18: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, Collins and Graczyk. Motion carried 6-0.**

Meeting adjourned at approximately 9:20 p.m.

Respectfully submitted,

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Deborah Venhuizen, Village Clerk  
Village of Alsip