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VILLAGE OF ALSIP  
MINUTES OF  
BOARD OF TRUSTEES MEETING  
July 18, 2005



Meeting was called to order at 7:30 p.m. The roll was called as follows: Trustees Castaldo, Ceretto, Quinn, Collins, and Shapiro. Also present Mayor Kitching, Village Clerk Venhuizen and Attorney Todd Hayden. Absent: Trustee Graczyk.

Mayor Kitching led the Pledge of Allegiance.

Mayor Kitching suspended the regular order of business in order to allow representatives from the Police & Fire Commission to swear in Joseph Carlson as Police Officer for the Village of Alsip. Following the swearing-in Mayor Kitching called the meeting back to order.

**APPROVAL OF MINUTES**

Motion by Trustee Collins to accept the minutes of the July 5, 2005 Board meeting as presented and the minutes of the July 12, 2005 Committee meeting as presented; seconded by Trustee Castaldo. All in favor; none opposed. Motion carried.

**MAYOR'S REPORT**

Mayor Kitching appointed Frank Hiter as E.S.D.A. Coordinator for a one year term ending April 30, 2006.

Motion by Trustee Castaldo to approve the appointment of Frank Hiter as E.S.D.A. Coordinator for a term ending April 30, 2006; seconded by Trustee Quinn. All in favor; none opposed. Motion carried.

Mayor Kitching appointed the following representatives to the Electrical Commission: Michael Spongberg, Building Department, Joseph Schmitt, Fire Department, John Sullivan, Journeyman Electrician, Jeffrey Poynter, Industrial Association, Jerry Marchione, Electrical Contractor, John Sullivan, Electrical Inspector and Gary Zak, ComEd.

Motion by Trustee Castaldo to approve the appointments of representatives to the Electrical Commission as presented by Mayor Kitching; seconded by Trustee Quinn. All in favor; none opposed. Motion carried.

Mayor Kitching presented an Ordinance amending the Salary Ordinance authorizing salary adjustments for the Board Recording Secretary and the Community Service Officer.

Motion by Trustee Quinn to adopt Ordinance 2005-7-5, AN ORDINANCE AMENDING VARIOUS ORDINANCES ESTABLISHING COMPENSATION AND RATE OF PAY FOR EMPLOYEEES AND APPOINTED OFFICERS OF THE VILLAGE OF ALSIP, ILLINOIS, Section 22, Recording Secretary and Section 24, Community Service Officer, with a change in section numbers from 25-28, and an effective date of May 1, 2005; seconded by Trustee Castaldo.

**Roll #1: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, and Collins. Motion carried 5-0.**

Mayor Kitching recommended rescinding one Class A liquor license, limiting the number to twelve.

Motion by Trustee Collins to adopt Ordinance 2005-7-6, AN ORDINANCE REGARDING THE NUMBER OF AUTHORIZED LIQUOR LICENSES; seconded by Trustee Ceretto.

**Roll #2: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, and Collins. Motion carried 5-0.**

Mayor Kitching presented a request from St. Terrence Church for a one day liquor license for July 29, 2005.

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Board of Trustees meeting  
July 18, 2005

Motion by Trustee Collins to approve a one-day liquor license for St. Terrence Church for a "Wine Tasting Event" on July 29, 2005, 7:30-9:30 p.m.; seconded by Trustee Quinn.

**Roll #3: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, and Collins. Motion carried 5-0.**

CLERK'S REPORT

Clerk Venhuizen reported the Police Officers will receive CD's when the codification is completed within 60 days. Clerk Venhuizen requested a copy of all new ordinances in order to forward them to the company.

Clerk Venhuizen presented the June 2005 IDOT MFT report allocating \$44,423.40 of MFT funds to the Village of Alsip.

Motion by Trustee Castaldo to accept the report and place on file; seconded by Trustee Ceretto. All in favor; none opposed. Motion carried.

Clerk Venhuizen presented the annual renewal contract for maintenance of sixteen typewriters.

Motion by Trustee Castaldo to approve the annual renewal contract with Complete Office Equipment, Inc. for maintenance of sixteen typewriters totaling \$960.00, effective 9/27/06; seconded by Trustee Quinn.

**Roll #4: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, and Collins. Motion carried 5-0.**

Motion by Trustee Castaldo to accept the clerk's report as presented; seconded by Trustee Collins. All in favor; none opposed. Motion carried.

ATTORNEY'S REPORT

Attorney Delort reported a draft consent agenda was distributed to each Board member for review and discussion at the next committee meeting. Discussion followed.

Attorney Delort presented a resolution amending the resolution authorizing attendance at the Illinois Municipal League's Annual Conference. Clerk Venhuizen read the amended resolution.

Motion by Trustee Quinn to adopt Resolution 2005-7-R-2, A RESOLUTION AMENDING RESOLUTION 2005-7-R-1, AUTHORIZING ATTENDANCE AT ILLINOIS MUNICIPAL LEAGUE'S ANNUAL CONFERENCE; seconded by Trustee Castaldo.

**Roll #5: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, and Collins. Motion carried 5-0.**

Motion by Trustee Collins to accept the attorney's report as presented; seconded by Trustee Quinn. All in favor; none opposed. Motion carried.

ENGINEER REPORT – none.

FINANCE REPORT

Motion by Trustee Ceretto to approve the July 18, 2005 Accounts Payable list of bills totaling \$898,112.31, and authorize the Village Treasurer to draw the vouchers and the Mayor and Clerk to sign same; seconded by Trustee Quinn.

**Roll #6: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, and Collins. Motion carried 5-0.**

127  
128 Motion by Trustee Ceretto to approve a transfer tax refund to Rachael & Pablo O'Choa, 3618  
129 W. 125<sup>th</sup> Street, totaling \$577.50; seconded by Trustee Collins.

130 **Roll #7: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, and Collins. Motion carried**  
131 **5-0.**

132  
133 Motion by Trustee Ceretto to approve a refund totaling \$52.00 for the sale of two vehicle  
134 sticker returned to the Village payable to Maria and Carmen Esqueda, 3846 W. 124<sup>th</sup> Place, and  
135 a vehicle sticker refund totaling \$25.00 for the sale of one vehicle sticker, payable to Carolyn  
136 M. & Robert J. Blanchette; seconded by Trustee Collins.

137 **Roll #8: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, and Collins. Motion carried**  
138 **5-0.**

139  
140 Trustee Ceretto reported a Finance committee meeting was held and thanks to the cooperation  
141 of the department heads, the budget is currently \$38,000 in the black. The Public Hearing will  
142 be held next Monday at 7:30 p.m.

143  
144 Motion by Trustee Quinn to accept the finance committee report as presented; seconded by  
145 Trustee Castaldo. All in favor; none opposed. Motion carried.

146  
147 FIRE DEPARTMENT – no report.

148  
149 POLICE DEPARTMENT

150  
151 Motion by Trustee Ceretto to accept and place on file the June 2005 Police Department  
152 Activity Report; seconded by Trustee Castaldo. All in favor; none opposed. Motion carried.

153  
154 Motion by Trustee Ceretto to approve the request for a company picnic from New Process  
155 Steel, 5761 W. 118<sup>th</sup> Street, on Saturday, August 13, 2005 from 12:00 p.m. – 5:00 p.m.;  
156 seconded by Trustee Castaldo. All in favor; none opposed. Motion carried.

157  
158 Motion by Trustee Ceretto to approve the request for a graduation party from Russ Kobel,  
159 11546 S. Leclair, on July 29, 2005, 8:00-11:00 p.m., with DJ; seconded by Trustee Castaldo.  
160 All in favor; none opposed. Motion carried.

161  
162 Motion by Trustee Ceretto to approve the requests for a birthday party on August 6, 2005, 5:00  
163 p.m. to 11:00 p.m., 4505 W. 129<sup>th</sup> Street with a DJ, and block parties at 11500-11600 &  
164 Kenneth, August 6, 2005, 10:00 a.m. – midnight and 116<sup>th</sup> Street, Keeler-Tripp, August 20,  
165 2005, 1:00 p.m. – midnight; seconded by Trustee Castaldo. All in favor; none opposed. Motion  
166 carried.

167  
168 Motion by Trustee Ceretto to accept the letter of thanks from the Federal Bureau of  
169 Investigation directed toward the police department for assistance in the exhumation of Emmett  
170 Till from the Burr Oak Cemetery in Alsip; seconded by Trustee Collins. All in favor; none  
171 opposed. Motion carried.

172  
173 Motion by Trustee Quinn to accept the police committee report as presented; seconded by  
174 Trustee Shapiro. All in favor; none opposed. Motion carried.

175  
176 PUBLIC WORKS DEPARTMENT

177  
178 Motion by Trustee Castaldo to accept the low bid from Martin Implement Sales totaling  
179 \$39,666 for the purchase of one 2005 diesel powered tractor with 72" rotary mower; seconded  
180 by Trustee Collins.

181 **Roll #9: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, and Collins. Motion carried**  
182 **5-0.**

183  
184 Motion by Trustee Castaldo to authorize advertising for bid to resurface the floors in the Public  
185 Works garage; seconded by Trustee Ceretto.

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**Roll #10: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, and Collins. Motion carried 5-0.**

Board of Trustees meeting  
July 18, 2005

Page four

Motion by Trustee Castaldo to accept and place on file a thank you letter from the Alsip Park District for assistance with the 5K run; seconded by Trustee Quinn. All in favor; none opposed. Motion carried.

Motion by Trustee Castaldo to accept and place on file a written report on the progress of the Road Program; seconded by Trustee Quinn. All in favor; none opposed. Motion carried.

Motion by Trustee Ceretto to accept the public works committee report as presented; seconded by Trustee Quinn. All in favor; none opposed. Motion carried.

BUILDING DEPARTMENT

Motion by Trustee Shapiro to approve the installation of a 3-way stop sign at 118<sup>th</sup> & Austin Avenue; seconded by Trustee Quinn.

**Roll #11: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, and Collins. Motion carried 5-0.**

Motion by Trustee Ceretto to accept the building committee report as presented; seconded by Trustee Collins. All in favor; none opposed. Motion carried.

HEALTH & POLLUTION – no report.

SEWER & WATER

Motion by Trustee Quinn to move forward and award the contract to install the pump at the reservoir by Metropolitan Pump at a cost not-to-exceed \$30,000; seconded by Trustee Castaldo.

**Roll #12: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, and Collins. Motion carried 5-0.**

Motion by Trustee Castaldo to accept the committee report as presented; seconded by Trustee Ceretto. All in favor; none opposed. Motion carried.

LICENSE

Motion by Trustee Collins to approve the list of licenses dated July 11, 2005; seconded by Trustee Castaldo. All in favor; none opposed. Motion carried.

Motion by Trustee Quinn to accept the license committee report as presented; seconded by Trustee Ceretto. All in favor; none opposed. Motion carried.

PLANNING & ZONING REPORT

Motion by Trustee Quinn to refer the subdivision requests for property at 111<sup>th</sup> & Leamington and 11701 LaPorte to the Plan & Zone Commission for verification and recommendation; seconded by Trustee Castaldo. All in favor; none opposed. Motion carried.

Motion by Trustee Ceretto to accept the planning & zoning committee report as presented; seconded by Trustee Castaldo. All in favor; none opposed. Motion carried.

VILLAGE PROPERTY REPORT

Motion by Trustee Castaldo to authorize advertising for bid for elevator maintenance for Heritage I and Heritage II; seconded by Trustee Quinn.

**Roll #13: AYES: Trustees Castaldo, Ceretto, Quinn, Shapiro, and Collins. Motion carried 5-0.**

247 Motion by Trustee Quinn to accept the village property committee report as presented;  
248 seconded by Trustee Shapiro. All in favor; none opposed. Motion carried.

249  
250 Board of Trustees meeting  
251 July 18, 2005

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252 INSURANCE – no report.

253 ORDINANCE AND LEGISLATION – no report.

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257 LOCAL IMPROVEMENTS - no report.

258  
259 BOAT LAUNCH

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261 Trustee Shapiro read a thank you note to Supt. Cullens from the Boat Launch personnel for  
262 ordering the t-shirts.

263  
264 Motion by Trustee Ceretto to accept the boat launch committee report as presented; seconded  
265 by Trustee Collins. All in favor; none opposed. Motion carried.

266  
267 UNFINISHED BUSINESS

268  
269 Trustee Ceretto verified the time of the Public Hearing for the Appropriation Ordinance as July  
270 25, 2005 at 7:30 p.m.

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272 NEW BUSINESS

273  
274 Patty Szaecinski, 5239 W. Dixie Drive, asked the Board what development is planned for the  
275 parcel of land on 15<sup>th</sup> Street, west of New Hope Church. Trustee Castaldo responded a  
276 townhouse development. Ms. Szaecinski questioned the status of the Alsip Digest, and Mayor  
277 Kitching responded a new Village newspaper is planned which will be paid for with ads.

278  
279 Arleen Klemzak, 5309 W. Dixie Drive, asked about maintenance of fire hydrants. Mayor  
280 Kitching responded the fire hydrant inspection program is in progress.

281  
282 ADJOURNMENT

283  
284 Motion by Trustee Collins to adjourn the meeting; seconded by Trustee Castaldo. All in favor;  
285 none opposed. So moved at 8:15 p.m.

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288 Respectfully submitted,

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293 Deborah Venhuizen, Village Clerk  
294 Village of Alsip  
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