

1 VILLAGE OF ALSIP
2 MINUTES OF
3 BOARD OF TRUSTEES MEETING
4 February 7, 2011
5

6 Mayor Kitching called the meeting to order at 7:30 p.m. Clerk Venhuizen called the roll with the
7 following in attendance: Trustees Shapiro, Godfrey, McGreal, Michaels, Daddona, Quinn, and
8 Mayor Kitching. Also present Village Attorney Sue Glover.
9

10 MAYOR'S REPORT: Mayor Kitching read an email from resident John Downs, commending the
11 Village Code Red message system used during the recent snow storm and the excellent job of snow
12 removal. Mayor Kitching thanked all the employees for their hard work during the storm.
13

14 CLERK'S REPORT: Clerk Venhuizen presented: a) The IDOT Motor Fuel Tax allotment for
15 December, 2010 in the amount of \$42,479.88.
16

17 ATTORNEY REPORT: No report.
18

19 ENGINEER REPORT: Village Engineer, Tom Lang, presented: a) Request for approval to award
20 the bid contract for the General Obligation Bonds Phase 4/Miscellaneous Resurfacing Project to
21 Alpha Construction Company in the amount of \$544,650.30. b) Request for approval of an IDOT
22 Maintenance Resolution Appropriating \$100,000 of Motor Fuel Tax Funds for the Purpose of
23 Maintaining Streets and Highways from January 1, 2011 to December 31, 2011.
24

25 PUBLIC FORUM: Mayor Kitching called for any questions from the audience concerning items on
26 the agenda; there were none.
27

28 FINANCE REPORT: Trustee Godfrey presented: a) Request for approval of a list of bills dated
29 February 7, 2011 totaling \$630,767.33. b) Request for approval to pay the Cook County Treasurer,
30 Property Tax Repayment for taxes paid to the Village for Special Service Area 13 totaling
31 \$78,808.02. c) Request for approval of an IDOT Obligation Retirement Resolution for the General
32 Obligation Bonds Series 2009 A. d) Request for approval of a proposal from Kane, McKenna
33 Capital, Inc., to provide "Financial Advisor" services related to the Pulaski Road Corridor TIF
34 District. The costs for these services will be payable from the TIF increment funds and will not
35 require any money from the Village general fund. e) Request for approval of payment of 7 ½
36 unused vacation days for fiscal year 2010 in the amount of \$2,740.20, to the Finance Director in
37 accordance with the terms of the employment agreement. Trustee Quinn reported that Mr. Palumbo
38 was involved in the negotiations last Spring requiring employees to make concessions and give
39 back furlough days. Mr. Palumbo froze his salary last year but this \$2,740.20 makes up the 3 ½
40 percent loss, which is a slap in the face for all employees. Trustee Godfrey explained Mr. Palumbo
41 is working under a separate employment agreement that grants payback for unused vacation and the
42 Village Board is obligated to honor that agreement. Trustee Quinn pointed out that the vacation
43 carryover is for the FYE 4/30/2010, which violates Village policy. Trustee Godfrey explained Mr.
44 Palumbo waited until the Village was more fiscally stable before submitting this request. Trustee
45 McGreal reported the Board amended Mr. Palumbo's employment agreement when the salary was
46 reduced to \$95,000, representing a \$2,850.00 savings to the Village. Employees and employee
47 unions made concessions in order to limit the number of layoffs, and with the Village still in a
48 financial crises, approval of this request sends a negative message to the employees that made these
49 sacrifices. Trustee McGreal was against approving this request, and suggested allowing Mr.
50 Palumbo to take the vacation days.
51

52 FIRE DEPARTMENT REPORT: Trustee Michaels presented: a) Report the Fire and Crime
53 Prevention Seminar presented by the Alsip Chamber of Commerce on January 25, 2011 was a great
54 success with over 40 business people in attendance. This event was hosted by Reliable Fire
55 Equipment at their Alsip headquarters, Deputy Chief Pickar and the Crime Prevention Officer Jairo
56 Gutierrez made presentations, provided handouts and answered questions for the business group.
57

58 POLICE DEPARTMENT REPORT: Trustee Shapiro presented: a) Request for approval to hire a
59 fill-in Crossing Guard with no new budget expenditure other than uniform and physical. b)
60 Recognition for a job well done for employees of the Clerk's office, particularly Violet Regan and
61 Sharon McDowell for processing over 200 job applications for the police eligibility list. Trustee
62 Shapiro reported that police orientation on Friday night was the best he had attended and
63 commended the Police & Fire Commission, Mr. Vrshek, Chief Radz, Sgt. Durkin, Lt. Zabloutny, and
64 Officer Schultz and his wife. There were 170 people in attendance.
65

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69 Chief Radz reported Laura Braden, one of the layed off employees, expressed an interest in the fill-
70 in Crossing Guard position.

71
72 PUBLIC WORKS DEPARTMENT REPORT: No report.

73
74 BUILDING DEPARTMENT REPORT: No report.

75
76 HEALTH & POLLUTION: Trustee Daddona reported: a) The Health Department did not attend
77 the bed bug seminar on February 2, 2011 due to weather conditions, but will be attending the South
78 Suburban Environmental Health Council meeting on February 8, 2011.

79
80 SEWER & WATER: Trustee Godfrey presented: a) Request for approval to advertise in a
81 newspaper for a part-time clerk for the Water and Building Divisions. b) Request for approval to
82 advertise in-house for a Class II Operator for the Water Department, pending any action taken this
83 evening. c) Report on a Water Department Committee meeting discussions held on January 31,
84 2011: 1) Fire Hydrant Program, the 70 hydrants not completed will be done in early May. 2)
85 Review of capital projects. 3) Possible development of long-term maintenance program. 4) IEPA
86 project report. d) Presentation of the Water Department report for December, 2010.

87
88 LICENSE REPORT: Trustee Quinn presented: a) Request for approval of a list of licenses dated
89 January 31, 2011.

90
91 PLANNING & ZONING REPORT: No report.

92
93 REPORTS OF SPECIAL COMMITTEES

94
95 VILLAGE PROPERTIES: Trustee Michaels presented: a) Letter from Rodger Early thanking
96 Vince Cullen, Steve Martinez all employees of the Public Works Department for their continued
97 service and help throughout the year. Vince's crew has done a great job in assisting my crews when
98 called upon. Public Works has kept the Heritage truck loaded with salt to ensure all Heritage I and
99 II residents are safe and parking lots cleared of snow.

100
101 INSURANCE COMMITTEE: Trustee McGreal reported the Insurance Committee has scheduled a
102 meeting for next Monday February 14, 2011 at 6:30 p.m. at the Village Hall.

103
104 ORDINANCE & LEGISLATION: Trustee Godfrey presented: a) Request for approval of an
105 Ordinance Amending Chapter 3 ("Advertising") Article II ("Signs"), Section 3-17 ("Definitions")
106 and Section 3-25 ("Signs Allowed In Any District Without a Permit") of the Municipal Code for the
107 Village of Alsip. Trustee Godfrey reported this Ordinance brings the Village in line with the new
108 state statutes and with legal issues involved. Trustee Quinn asked about the \$500 deposit asked for
109 in the past. Trustee Godfrey responded the \$500 deposit is still required, and the issue was the fees
110 involved. The \$500 deposit can be used by the Village if signs are not taken down and Village
111 crews must remove. Trustee Quinn questioned the \$500 fee for removal of signs on private
112 property. Attorney Glover the fee is for non-conforming signs on public and private property,
113 political and non-political. Discussion followed and the deposit will be reviewed at a later date.

114
115 LOCAL IMPROVEMENT REPORT: No report.

116
117 BOAT LAUNCH: Trustee Daddona presented: a) Request for approval of a proposal to a lease
118 extension of 36 years with the Metropolitan Water Reclamation District for Parcel 11.01 to
119 accommodate the Alsip Boat Launch and for the Village to sublet a portion of this parcel to the
120 Alsip Park District in order to accommodate the Calumet-Sag Trail. In response to a question from
121 Mayor Kitching, Trustee Daddona explained this was approved by MWRD at no cost.

122
123 PRESENTATIONS, PETITIONS, COMMUNICATIONS: None.

124
125 Mayor Kitching asked if there were any items to be removed from the Consent Agenda; Trustee
126 McGreal removed Item L and Trustee Quinn removed Item O.

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134 CONSENT AGENDA

- 135
136 A. Approval of minutes of January 17, 2011 meeting.
137 B. Approval of minutes of January 31, 2011 Committee meeting.
138 C. Approval of a list of bills dated February 7, 2011, totaling **\$630,767.33.**
139 D. Approval of a list of licenses dated January 31, 2011.
140 E. Approval of an ORDINANCE AMENDING CHAPTER 3 (“ADVERTISING”), ARTICLE
141 II (“SIGNS”), SECTION 3-17 (“DEFINITIONS”) AND SECTION 3-25 (“SIGNS
142 ALLOWED IN ANY DISTRICT WITHOUT A PERMIT”) OF THE MUNICIPAL CODE
143 FOR THE VILLAGE OF ALSIP. **Ordinance No. 2011-2-1.**
144 F. Approval of an IDOT MAINTENANCE RESOLUTION APPROPRIATING \$100,000 OF
145 MOTOR FUEL TAX FUNDS FOR THE PURPOSE OF MAINTAINING STREETS AND
146 HIGHWAYS FROM JANUARY 1, 2011 TO DECEMBER 31, 2011.
147 **Resolution No. 2011-2-R-1.**
148 G. Approval of an IDOT OBLIGATION RETIREMENT RESOLUTION REGARDING THE
149 GENERAL OBLIGATION BONDS SERIES 2009 A. **Resolution No. 2011-2-R-2.**
150 H. Acceptance of the IDOT Motor Fuel Tax Allotment for December, 2010 in the amount of
151 \$42,479.88.
152 I. Approval to award the contract for the General Obligation Bonds Phase 4/Miscellaneous
153 Resurfacing to Alpha Construction Company for the bid amount of \$544,650.30.
154 J. Approval of repayment to the Cook County Treasurer in the amount of \$78,808.02 for taxes
155 paid to the Village for the Special Service Area 13 for an installment that the Village had no
156 levy for.
157 K. Approval of a proposal from Kane, McKenna Capital, Inc., to provide “Financial Advisor”
158 services related to the Pulaski Road Corridor TIF District. The costs for these services will
159 be payable from the TIF increment funds and will not require any money from the Village
160 general fund.
161 L. ~~Approval of payment of 7 ½ unused vacation days for fiscal year 2010 in the amount of~~
162 ~~\$2,740.20, to the Finance Director in accordance with the terms of the employment~~
163 ~~agreement. (removed)~~
164 M. Approval for the Police Department to hire a fill-in Crossing Guard with no new budget
165 expenditure other than uniform and physical.
166 N. Approval for the Water Department to advertise in a newspaper for a part-time clerk for the
167 Water and Building Divisions.
168 O. ~~Approval for the Water Department to advertise in house for a Class II Operator for the~~
169 ~~Water Department. (removed)~~
170 P. Approval of a proposal to a lease extension of 36 years with the Metropolitan Water
171 Reclamation District for Parcel 11.01 to accommodate the Alsip Boat Launch and for the
172 Village to sublet a portion of this parcel to the Alsip Park District in order to accommodate
173 the Calumet-Sag Trail.
174 Q. Acceptance of committee reports as presented.

175
176 Motion by Trustee Godfrey to establish the Consent Agenda; seconded by Trustee Michaels.
177 Roll #1: Voting “aye”: Trustees Shapiro, Godfrey, McGreal, Michaels, Daddona and Quinn.
178 Motion carried.

179
180 Motion by Trustee Godfrey to approve the Consent Agenda as presented; seconded by Trustee
181 Shapiro. Roll #2: Voting “aye”: Trustees Shapiro, Godfrey, McGreal, Michaels, Daddona, and
182 Quinn. Motion carried.

183
184 Item L. Motion by Trustee Godfrey to approve payment of 7 ½ unused vacation days for fiscal
185 year 2010 in the amount of \$2,740.20, to the Finance Director in accordance with the terms of the
186 employment agreement; seconded by Trustee Shapiro. Trustee McGreal requested tabling this
187 request to allow the Board time to consider modifying the employment agreement to require use of
188 vacation days. Trustee McGreal clarified this employment agreement was open to modification per
189 section 6 of the “Amendment to the Financial Director’s Employment Agreement” dated April,
190 2010 which “authorizes the Village and Palumbo to modify the terms of the agreement pursuant to a
191 written amendment.” Attorney Susan Glover stated that was correct “with the agreement of both
192 parties.” Trustee McGreal reiterated that this was what she was asking the Village and Mr. Palumbo
193 to consider.

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195

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198
199 Trustee McGreal also noted a memorandum from the Mayor in May of 2006 sent to
200 the Department Heads and Trustees on the use of vacation days and holidays, and the “use them or
201 lose them” policy is still in effect. “Our policy has not changed and this should serve as a warning
202 to all as this is not to be tolerated. This creates a disadvantage to our budget as these things are not
203 budgeted. In the future the Village Board does not even want to consider this matter. Trustee
204 Godfrey pointed out again contracts supersede policy. When asked Mr. Palumbo had no problem
205 meeting with the Board to review his contract. Mayor Kitching acknowledged the memo but
206 pointed out there are certain contracts that supersede policy and one is the Police Department,
207 where policemen have been paid for unused vacation days.
208

209 The Mayor asked Mr. Palumbo if he would consider modifying his contract. Mr. Palumbo replied
210 that he “is always willing to sit down with the Board” and work things out, yes. Trustee Godfrey
211 advised that “At this point Mr. Mayor I’d like to withdraw my motion.” No objections were noted.
212

213 Roll #3: Voting “aye”: Trustees Shapiro (per contract), Godfrey (by to rules of order),
214 Michaels (per contract), Daddona (per contract).

215 Voting “nay”: Trustees McGreal (requesting modification), Quinn.

216 Motion carried 4-2.
217

218 Item O: Approval for the Water Department to advertise in-house for a Class II Operator for the
219 Water Department. Trustee Godfrey pulled this item from the agenda until after the executive
220 session.
221

222 UNFINISHED BUSINESS: Trustee Michael reported the Village of Alsip job posting website is
223 available with job postings, and read a letter from Linda Jirus, Employment Specialist,
224 MetroSouth Medical Center posting 74 job postings.
225

226 NEW BUSINESS: Trustee Quinn noted that three members of the electoral board sit as elected
227 officials and made a motion that the minutes of the findings of the electoral board related to
228 the spring election be included in the minutes of this board meeting. Mayor Kitching responded the
229 electoral board has disbanded and under advice of council there will not be discussion on this
230 issue. Brief discussion followed. Mayor Kitching declared the motion dead due to lack of second.
231

232 EXECUTIVE SESSION: Motion by Trustee Godfrey to enter into closed session to discuss the
233 appointment, employment, compensation, discipline, performance, or dismissal of specific
234 employees of the public body; seconded by Trustee Michaels.

235 Roll #4: Voting “aye”: Trustees Shapiro, Godfrey, McGreal, Michaels, Daddona and Quinn.
236 Motion carried.
237

238 Following Executive Session Mayor Kitching called the meeting back to order at 8:45 p.m.
239

240 Trustee Godfrey tabled the action item on the Agenda and made it an action item at the meeting of
241 February 14th.

242 Motion by Trustee Godfrey for approval to advertise in-house for a Class II Operator for the Water
243 Department, as a precautionary measure; seconded by Trustee Shapiro.

244 Roll #5: Voting “aye”: Trustees Shapiro, Godfrey, McGreal, Michaels, Daddona and Quinn.
245 Motion carried.
246

247 ADJOURNMENT: Motion by Trustee Godfrey to adjourn; seconded by Trustee McGreal. All in
248 favor; none opposed. Motion carried.
249

250 Respectfully submitted,
251

252
253
254 _____
255 Deborah Venhuizen
Village Clerk, Alsip, Illinois