

Protecting Our Water Environment

Metropolitan Water Reclamation District of Greater Chicago

100 EAST ERIE STREET

CHICAGO, ILLINOIS 60611-3154

312.751.5600

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Police Officer (Applications accepted in person Only)

ORIGINAL ENTRANCE

This examination is open to all candidates, both internal and external, who meet the minimum requirements.

Applications may be obtained from the Employment Service Office of the District by phoning (312)751-5100 or by visiting the District's Online Employment Center at www.mwrd.org. Applications will be accepted during the designated filing period for this examination. The opening and closing dates of the filing period are listed in this announcement. Applications must be filed by the following method:

Delivered **IN-PERSON** only by the applicant or a representative of the applicant to the lobby of the Metropolitan Water Reclamation District of Greater Chicago at 111 East Erie Street, Chicago, IL weekdays from 10:00 a.m. to 3:00 p.m. during the filing period. Completed applications will **NOT** be accepted via mail, e-mail, interoffice mail, MWRD courier or fax. Please note, District offices are closed on holidays.

It is the responsibility of the applicant to ensure that the application form is completed and filed in a timely manner by the method described above. Descriptions and dates of education, experience and any required license or certification should be very clear so that it is understood exactly how the applicant meets the minimum requirements. Prospective employees will be required to provide documentation of the required education, experience and licensure/certification upon employment. Falsification of a material statement in an application may constitute grounds for rejection of the application, exclusion from the examination, removal from the eligible list, or discharge of an employee from his or her position in the Classified Service.

Minimum Requirement Deadline: The minimum requirements for this examination must be met by the qualification deadline listed in this announcement.

Residency Requirement: There is no residency requirement to participate in the examination; however, all District employees must be domiciled within the boundaries of the District within six months of successful completion of probation. (The District is in Cook County, Illinois, covering approximately 90% of the county area.)

Veterans' Preference: In Original Entrance examinations, five points for Veterans' Preference will be added, in accordance with the District statute, to the scores of those candidates who attain a passing score in all phases of the examination. Information regarding the periods of eligible service, the documentation needed to file a claim and Veterans' Preference claim forms can be obtained through the District's Online Employment Center at www.mwrd.org or requested at the test site.

Hiring and Employment Objectives: The Metropolitan Water Reclamation District of Greater Chicago is committed to hiring and employment practices that base employee selection on a candidate's knowledge, skill and ability to perform effectively on the job; provide equal employment opportunity to all qualified applicants; prohibit the entry of political reasons or factors and other improper considerations into any stage of the selection and hiring processes and create a transparent, honest and fair hiring system.

AN EQUAL OPPORTUNITY EMPLOYER M/F/D

EXAMINATION INFORMATION

Job Title	Police Officer (Applications accepted in person ONLY)
Examination #	12000
Opening Date	Thursday, December 29, 2011
Closing Date	Friday, January 13, 2012
Qualification Deadline	Sunday, February 12, 2012
Hourly Pay Rate	\$34.46
Duties	Under supervision, in an assigned area, guards District buildings, grounds and property while carrying a firearm and exercising judgment and discretion in dealing with emergencies and security violations encountered.
Minimum Requirements	Minimum qualifications requirements: Graduation from high school or GED equivalent and two years (60 semester hours of credit) at an accredited college or university. Possession of a valid driver's license. Substitution: Experience as a sworn law enforcement officer or as a member of the military police may be substituted for the required education on a year-for-year basis to a maximum of two years.
Examination	<p>THE EXAMINATION will consist of a written test weighted 100%. The minimum passing score on the written test will be 70% unless determined otherwise by the Director of Human Resources. Candidates must achieve a passing score to have their names placed on the eligible list.</p> <p>The examination will consist of a written test that will assess candidates' knowledge, skill and ability in areas such as observational skills including attention to detail; interpersonal communication involving problem solving and decision making; reading comprehension, including interpretation and application of procedures or regulations; understanding maps and directions; and written communication including grammar, spelling and word usage.</p>
Examination Process	The WRITTEN TEST will be administered on Saturday, February 11, 2012 at Lane Technical High School, 2501 West Addison, Chicago, IL. Candidates should report at 9:00 a.m. with the approved admission slip and a driver's license or other form of photo identification. No books, study guides, cell phones, PDAs, laptops or other aids will be allowed. Parking at the school is limited and public transportation is recommended.
HIRING PROCESS:	
1.Pre-job offer requirements:	<p>Candidates must meet the minimum requirements as described in this announcement.</p> <p>Candidates must pass the written test as described in this announcement.</p> <p>Candidates must be at least 21 years old at the time of appointment.</p> <p>Candidates must be citizens of the United States.</p> <p>Candidates may not have felony convictions. Certain misdemeanor convictions may also disqualify candidates.</p> <p>Top performing candidates on the written test will participate in the following post-examination selection activities: background investigation, skills assessment and verification of education and experience.</p>
2.Post-job offer requirements:	<p>Candidates will be required to pass a physical examination, drug test, physical agility/fitness testing (POWER test), and psychological screening.</p> <p>Within six months of appointment, candidates must successfully complete a 480-hour Minimum Standard Basic Law Enforcement Training Course (Training Academy) which includes classroom and rigorous physical training. (This course may not be required for sworn peace officers with prior law enforcement experience.)</p> <p>Satisfactory completion of probation. The probationary period for this classification is one year.</p>
Appointments	