

# **JOB OPENING**

**SERTOMA CENTRE, INC.**  
**4343 West 123<sup>rd</sup> Street**  
**Alsip, IL 60803**

**POSITION TITLE:**                      **LICENSED PRACTICAL NURSE (L.P.N.)**  
**Full-Time**

**POSITION REPORTS TO:**              **Director of Nursing**

**POSITION SUPERVISES:**              **None**

## **POSITION SUMMARY:**

This position provides nursing services to individuals served. Duties include completion and maintenance of health records, assessments, physical status reviews, medication monitoring, staff training, tardive dyskinesia screening, and review of medical documentation. Licensed Practical Nurse responds to medical issues/emergencies as presented by individuals served and/or agency staff. This position also reviews the medical history and completes a nursing assessment on potential consumers and new intakes for assigned programs. This position receives nursing supervision from the Director of Nursing.

## **QUALIFICATIONS:**

1. Licensed Practical Nurse with current State of Illinois License required.
2. Documentation of successful completion for Tardive Dyskinesia (T.D.) Screener preferred.
3. Minimum of 3 years experience in the field of nursing with persons who are developmentally disabled preferred.
4. Experience in conducting training on medication management, side effects, etc. preferred.
5. Effective communication skills, both written and oral.

*If interested, please apply at above address, fax resume to 708-371-9747, or email to [eshestokas@sertomacentre.org](mailto:eshestokas@sertomacentre.org). No phone calls, please!*